

INLAND TOWNSHIP BOARD MEETING

November 8, 2021

19668 Honor Hwy., Interlochen

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

Approval of Meeting Agenda:

Approval of Consent Agenda

- Minutes from October 11, 2021
- Financial Reports
- Prepaid Bills/Tax Account : #14443 – 14446, 2666&4(E) = \$46553.34
- Payroll: # 1000228 – 1000248 = \$10,924.17
- Unpaid Bills: # 14447 –
- Open fund 285 – America Rescue Plan Act
- Budget Adjustments/Amendments

Correspondence:

Guests:

Reports:

1. County Commissioner
2. Fire Chief
3. Parks & Recreation
4. Fire Association – draft minutes attached
5. Inland Planning Commission
6. Zoning/Blight Administrator
7. Event Committee
8. Board Member Reports

Old Business:

New Business

1. BS&A training
2. Sarah Kanitz
3. Huddleston property
4. Audit Bids

Public Comment

Any Other Business to come before the Board

Adjournment

INLAND TOWNSHIP BOARD MEETING
October 11, 2021
19668 Honor Hwy., Interlochen

Call to Order by Supervisor Beechraft

Pledge of Allegiance was recited

Roll Call Present – Supervisor Beechraft, Clerk Wirth, Treasurer Wilson, Trustee Miller & Trustee Poulisse

Public Comment received by Laura Turmel and Anthony Dutt

Approval of Meeting Agenda:

Motion made by Beechraft to approve the agenda with additions, 2nd by Poulisse

Ayes – All Nays – None Motion carried

Approval of Consent Agenda

- Minutes from September 13, 2021
- Financial Reports
- Prepaid Bills Accounts Payable: #14422 -14426 = \$986.75
- Tax Account: #3(E) – 2665 = \$441,582.96
- Payroll: # 1000206 - 1000227 = \$13,481.17
- Unpaid Bills: #14427 – 14442 = \$7,710.25

Motion to approve consent agenda minus minutes made by Beechraft, 2nd by Poulisse

Roll call Ayes – Wilson, Wirth, Poulisse, Miller and Beechraft Nays – none Motion carried

Motion made to approve September 13 minutes as corrected made by Wilson, 2nd by Poulisse

Ayes – All Nays – None Motion carried

Correspondence: N/A

Guests: N/A

Reports:

1. County Commissioner – Commissioner Warsecke reported on the Commissioners meeting.
2. Fire Chief – Chief Pfoest reported on last month's stats and Inland FD hosted the UTV driver training is and ITLS classes.
3. Parks & Recreation – Report given by Clerk Wirth. Minutes attached.
4. Fire Association – no meeting last month
5. Inland Planning Commission – Trustee Miller reported there was no meeting in September and will be no meeting for October due to lack of business.
6. Zoning/Blight Administrator – N/A
7. Event Committee

Motion made by Beechraft to appoint Mari Dew to the event committee, 2nd by Wilson

Ayes – All Nays – None Motion carried

8. Board Member Reports – Supervisor Beechraft reported on the following: start thinking about the Budget, the ARPA meeting, complaints of people living in campers and the 100' approach on Scott/Miller Rd is getting good reviews. County has a couple of road projects next year in our area.

Old Business:

- ~~1. Parks & Rec per diem – N/A~~

2. Staff writer

Motion to have Cindy Ooley do the newsletter at no charge made by Wilson, 2nd by Poulisse

Ayes – All Nays – None Motion carried

New Business

1. Large U.S. Flags

Motion made by Beechraft to approve the purchase of U.S flags, 2nd by Wilson

Roll call Ayes – Poulisse, Wilson, Miller, Wirth and Beechraft Nays – None Motion carried

Motion made by Wilson to approve the purchase of 2 POW MIA flags for \$170, 2nd by Miller

Roll call Wilson, Wirth, Poulisse, Miller and Beechraft Nays – none Motion carried

Motion made by Beechraft to have Linda look into sandblasting flag poles, 2nd by Poulisse

Ayes – All Nays – None Motion carried

2. Environmental Site Assessment

Motion made by Miller to table until, 2nd by Poulisse

Ayes – All Nays – None Motion carried

Public Comment received by Anthony Dutt and Laura Turmel

Any Other Business to come before the Board

Adjournment

Motion made by Wilson to adjourn the meeting, 2nd by Miller

Ayes – All Nays – None Motion carried

Meeting adjourned at 7:14 p.m.

Paul A. Beechraft, Supervisor Date

Rose A. Wirth, Clerk Date

CHECK REGISTER - PREPAIDS
10.12.2021 - 11.08.2021

<u>Date</u>	<u>Check</u>	<u>Payee</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
10/19/2021	14443	DTE ENERGY	NATURAL GAS	General	\$ 38.52
10/19/2021	14444	SAM's CLUB MC/SYNCB	SUPPLIES	General	31.76
10/19/2021	14444	SAM's CLUB MC/SYNCB	SUPPLIES	General	57.75
10/19/2021	14444	SAM's CLUB MC/SYNCB	SUPPLIES	General	72.98
					162.49
10/25/2021	14445	BECKS TRAILER SUPERSTORI	FD UTV trailer	FD	** VOIDED **
Void Reason: did not get the trailer					
10/25/2021	14446	VERIZON WIRELESS	COMMUNICATIONS (PHONE, RADIO, ETC	FD	93.75
10/25/2021	14446	VERIZON WIRELESS	COMMUNICATIONS (PHONE, RADIO, ETC	Zoning	53.24
					146.99
10/28/2021	2666	BENZIE COUNTY TREASURER	TAXES DUE TO OTHER UNITS	Tax	45,753.75
10/28/2021	4(E)	INLAND TOWNSHIP	TAXES DUE TO OTHER UNITS	Tax	451.59
11/02/2021	5(E)	INLAND TOWNSHIP	FICA	Fed w/hold	345.03
		TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS (1 voided)		\$ 46,898.37

(e)= eftsps - electronic

**CHECK REGISTER REPORT PAYROLL
OCTOBER 2021**

Check Date	Check Number	Name	Gross	Check Amount
10/31/2021	1000228	BEECHRAFT , CINDY	\$ 475.00	\$ 408.48
10/31/2021	1000229	BEECHRAFT , PAUL A	2,250.00	1,766.42
10/31/2021	1000230	BROW , GUNNAR P.	536.67	490.17
10/31/2021	1000231	CLUTE, EMILY K	68.00	59.90
10/31/2021	1000232	DURAND , IAN ALEXAND	20.00	17.62
10/31/2021	1000233	DURAND , MATT ALEXAND	350.00	308.35
10/31/2021	1000234	GRAY , DAVID WAYNE	52.50	48.48
10/31/2021	1000235	GRZESIK, NICHOLAS A	40.00	36.94
10/31/2021	1000236	GUNDERSON , KYLE ALLEN	17.00	14.98
10/31/2021	1000237	JOHNSON , ALEX CARL	270.00	237.87
10/31/2021	1000238	KOPRIVA , SARA A	1,120.00	907.64
10/31/2021	1000239	KUZNICKI , CATHERINE M	120.00	110.82
10/31/2021	1000240	MACHLEIT , RONALD L	50.00	46.17
10/31/2021	1000241	MILLER , MARY E	330.00	267.65
10/31/2021	1000242	OCKERT-POULISSE , SHERRI	165.00	145.36
10/31/2021	1000243	ORTH , MARC JOSEPH	120.00	110.82
10/31/2021	1000244	PFOST , DAYTON D	1,490.00	1,189.97
10/31/2021	1000245	SKUSA , JENICE LYNN	170.00	141.99
10/31/2021	1000246	WADDELL, AIDEN R	30.00	27.71
10/31/2021	1000247	WILSON , LINDA MAY	1,625.00	1,163.05
10/31/2021	1000248	WIRTH , ROSE A.	1,625.00	1,167.70
Totals:			\$ 10,924.17	\$ 8,668.09

Total Physical Checks: 21

CASH SUMMARY BY ACCOUNT FOR INLAND TOWNSHIP
 FROM 10/01/2021 TO 10/31/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Fund unt	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 10/31/2021
Fund 101	GENERAL FUND				
001.000	CASH-CHECKING	196,506.26	39,032.35	9,328.19	226,210.42
002.001	CASH-SAVINGS CENTRAL STATE BANK	13,069.01	0.00	0.00	13,069.01
002.005	CENTRAL STATE BANK - SAVINGS	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	107,088.13	4.45	2.19	107,090.39
003.001	TIME DEPOSIT - CENTRAL STATE BANK	15,396.15	0.00	0.00	15,396.15
003.002	CERTIFICATES OF DEPOSIT - HONOR S	10,169.65	0.00	0.00	10,169.65
003.003	CERTIFICATES OF DEPOSIT - HONOR S	20,374.39	0.00	0.00	20,374.39
003.004	CERTIFICATES OF DEPOSIT - HONOR B	7,563.83	0.00	0.00	7,563.83
003.005	CERTIFICATES OF DEPOSIT HSB 621	21,094.20	0.00	0.00	21,094.20
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.001	IMPREST CASH -TAX ACCOUNT	200.00	0.00	0.00	200.00
	GENERAL FUND	391,661.62	39,036.80	9,330.38	421,368.04
Fund 150	CEMETERY PERPETUAL CARE FUND				
002.000	CASH-SAVINGS	5,688.01	350.43	0.43	6,038.01
Fund 152	BRUNDAGE CEMETERY				
001.000	CASH-CHECKING	2,269.11	0.00	0.00	2,269.11
Fund 153	COUNTRYSIDE CEMETERY				
001.000	CASH-CHECKING	1,708.35	0.00	0.00	1,708.35
Fund 203	LOCAL ROAD MILLAGE FUND				
001.000	CASH-CHECKING	16,071.51	0.00	0.00	16,071.51
002.006	MICHIGAN CLASS	15,001.71	0.63	0.31	15,002.03
	LOCAL ROAD MILLAGE FUND	31,073.22	0.63	0.31	31,073.54
Fund 206	FIRE FUND				
001.000	CASH-CHECKING	4,563.82	20,000.00	7,590.42	16,973.40
002.006	MICHIGAN CLASS	152,483.25	5.91	20,003.11	132,486.05
	FIRE FUND	157,047.07	20,005.91	27,593.53	149,459.45
Fund 208	PARK/RECREATION FUND				
001.000	CASH-CHECKING	13,089.05	0.00	227.23	12,861.82
002.000	CASH-SAVINGS	7,507.51	0.25	0.12	7,507.64
002.006	MICHIGAN CLASS	20,495.51	0.85	0.42	20,495.94
003.006	CERTIFICATES OF DEPOSIT	718.07	0.00	0.00	718.07
	PARK/RECREATION FUND	41,810.14	1.10	227.77	41,583.47
Fund 211	FIRE ASSOCIATION				
001.000	CASH-CHECKING	8,823.67	37.00	0.00	8,860.67
002.006	MICHIGAN CLASS	12,287.01	0.51	0.25	12,287.27
	FIRE ASSOCIATION	21,110.68	37.51	0.25	21,147.94
Fund 213	FIRE EQUIPMENT MILLAGE FUND				
001.000	CASH-CHECKING	42,552.98	0.00	0.00	42,552.98
002.006	MICHIGAN CLASS	30,820.49	1.28	0.63	30,821.14
	FIRE EQUIPMENT MILLAGE FUND	73,373.47	1.28	0.63	73,374.12
Fund 214	PLANNING/ZONING COMMISSION				
001.000	CASH-CHECKING	33,813.83	60.00	1,129.74	32,744.09
Fund 216	SPECIAL EVENTS FUND				
001.000	CASH-CHECKING	2,750.20	75.00	0.00	2,825.20
004.000	PETTY CASH	0.00	0.00	0.00	0.00
	SPECIAL EVENTS FUND	2,750.20	75.00	0.00	2,825.20
Fund 252	WATER SUPPRESSION FUND				
001.000	CASH-CHECKING	8,672.98	30.00	0.00	8,702.98

CASH SUMMARY BY ACCOUNT FOR INLAND TOWNSHIP
 FROM 10/01/2021 TO 10/31/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 10/31/2021
002.006	MICHIGAN CLASS	9,222.96	0.38	0.19	9,223.15
	WATER SUPRESSION FUND	17,895.94	30.38	0.19	17,926.13
Fund 285 001.000	AMERICAN RESCUE PLAN ACT CASH-CHECKING	0.00	110,373.00	0.00	110,373.00
Fund 402 001.000	EQUIPMENT REPLACEMENT FUND CASH-CHECKING	58,053.76	10,000.00	30,000.00	38,053.76
002.006	MICHIGAN CLASS	8,198.21	20,000.76	0.16	28,198.81
	EQUIPMENT REPLACEMENT FUND	66,251.97	30,000.76	30,000.16	66,252.57
Fund 701 001.000	GENERAL AGENCY FUND CASH-CHECKING	1,102.50	217.50	1,002.50	317.50
001.002	CASH-CHECKING	0.20	0.00	0.00	0.20
	GENERAL AGENCY FUND	1,102.70	217.50	1,002.50	317.70
Fund 703 001.003	CURRENT TAX COLLECTION FUND TAX CHECKING ACCOUNT	33,902.31	13,212.29	46,205.34	909.26
004.000	PETTY CASH	(200.00)	0.00	0.00	(200.00)
	CURRENT TAX COLLECTION FUND	33,702.31	13,212.29	46,205.34	709.26
	TOTAL - ALL FUNDS	881,258.62	213,402.59	115,491.23	979,169.98

Linda Wilson
 11-2-2021

CASH SUMMARY BY FUND - CLERKS REPORT

10.01.2021 - 10.31.2021

CASH and INVESTMENTS

Fund	Description	Beginning Balance 10.01.2021	Total Debits	Total Credits	Ending Balance 10/31/2021
101	GENERAL FUND	\$ 364,349.29	\$ 82,544.49	\$ 25,525.74	\$ 421,368.04
150	CEMETERY PERPETUAL CARE FUND	5,687.58	350.86	0.43	6,038.01
152	BRUNDAGE CEMETERY	2,749.11	0.00	480.00	2,269.11
153	COUNTRYSIDE CEMETERY	2,733.35	0.00	1,025.00	1,708.35
203	LOCAL ROAD MILLAGE FUND	31,072.91	0.94	0.31	31,073.54
206	FIRE FUND	165,263.57	20,634.02	36,438.14	149,459.45
208	PARK/RECREATION FUND	44,298.34	1.64	2,716.51	41,583.47
211	FIRE ASSOCIATION	18,650.63	2,497.56	0.25	21,147.94
213	FIRE EQUIPMENT MILLAGE FUND	73,372.84	1.91	0.63	73,374.12
214	PLANNING/ZONING COMMISSION	34,043.61	960.00	2,259.52	32,744.09
216	SPECIAL EVENTS FUND	2,750.20	75.00	0.00	2,825.20
252	WATER SUPPRESSION FUND	17,715.75	210.57	0.19	17,926.13
402	EQUIPMENT REPLACEMENT FUND	66,251.81	30,000.92	30,000.16	66,252.57
701	GENERAL AGENCY FUND	3,585.20	1,035.00	4,302.50	317.70
703	CURRENT TAX COLLECTION FUND	52,981.04	438,468.21	490,739.99	709.26
TOTAL - ALL FUNDS		\$ 885,505.23	\$ 576,781.12	\$ 593,489.37	\$ 868,796.98

Inland Township
 Budget Adjustments - November 2021

Account Nbr	Account Title	Budget as of 10/31/2021	Y-T-D	Difference	Increase	Decrease	Amended Budget
101-101-709.000	FICA	400.00	615.84	(215.84)	220.00		620.00
101-101-915.000	Memberships	1,600.00	1,676.24	(76.24)	77.00		1,677.00
101-268-752.000	Supplies	500.00	515.44	(15.44)	16.00		516.00
101-268-801.000	Professional & Contractual Services	1,200.00	1,290.50	(90.50)	220.00		1,420.00
101-276-926.000	Portable Toilets	1,200.00	1,345.00	(155.00)	315.00		1,515.00
101-966-941.000	Contingency	14,062.00	-	14,062.00		848.00	13,214.00
214-721-709.000	FICA	500.00	664.80	164.80	500.00		1,000.00
217-721-941.000	Contingency	3,000.00	-	3,000.00		500.00	2,500.00
Total Budget Adjustments					1,348.00		1,348.00

Budget Amendment

Fund 285 American Rescue Plan Act

Revenues	
285-000-528.000	Federal Grants 110,373.00
Expenditures	
285-751-970.000	Capital Outlay - Parks 110,373.00

CONSENT AGENDA

DRAFT

**Inland Fire Association Special Meeting
October 27, 2021**

Present:, Jenice Skusa, Vickie Sager, Cindy Beechraft and Dayton Pfof
Meeting was called to order at 6:00 pm by Cindy.

Minutes – unavailable

Financial Report - unavailable

DRAFT

Business

Cart for clothing - \$25 for each Fire/Association member

Motion by Cindy Beechraft 2nd by Jenice Skusa. Ayes – all Nays – None Motion carried

Annual dinner: January at Bradley’s

Motion by Jenice Skusa for firefighters, association members and Board members to attend, 2nd by Vicki Sager.

Ayes – All Nays – None Motion carried

Motion by Cindy Beechraft to approve \$50 for candy for Halloween at the church, 2nd by Jenice Skusa

Ayes – All Nays – None Motion carried Vicki will purchase and deliver

Chili cook off was discussed

Meeting adjourned at 6:30 pm.

Minutes by Cindy Beechraft, FA President

Typed by Rose Wirth, FA Secretary

FIGURA LAW

EMPIRE COMMERCE CENTER
11470 S. LEELANAU HWY., STE 105
PO BOX 447
EMPIRE, MICHIGAN 49630

TELEPHONE: (231) 326-2072

Of Counsel to Simen, Figura & Parker, PLC
Flint, Michigan

TIMOTHY J. FIGURA**
tfigura@figuralaw.com

** Also admitted in Pennsylvania

RICHARD J. FIGURA, PC*
rfigura@figuralaw.com

* Outstanding Municipal Attorney Award
Michigan Association of Municipal Attorneys

October 25, 2021

Mr. Matthew Knysz
18217 Oviatt Rd.
Lake Ann, Mi 49650

Re: 19963 Kent Street Garage

Mr. Knysz,

I am writing on behalf of Inland Township regarding the real property you have recently acquired with parcel ID No: 08-070-004-00, commonly known as 19963 Kent St., or Lots 3 & 4 of Block 1 of the Plat of Bendon (the Property).

Over the years, a situation developed between the Property and the neighboring Inland Township Hall parcels. The attached survey shows that the garage built by your predecessor in title encroaches on the neighboring lot to the east (Lot 2 of Block 1 of the Plat of Bendon), which is owned by Inland Township. My general understanding is that this condition has existed since the 1970's or 1980's when your predecessors in title lost Lot 2 to tax foreclosure, which lot was later acquired by the Township. The garage had been allowed to remain in its current location under a license created by a settlement between your predecessors in title Gary and Normalee Huddleston and Inland Township. That license has now expired because Mr. and Mrs. Huddleston no longer own the Property.

For reference, I am attaching a survey dated July 18, 1996 which shows the encroachment, and a copy of the Plat of Bendon dated May 27, 1892.

Your acquisition of the Property presents an opportunity for the garage issue to finally be ironed out. I ask that you contact my office or Inland Township Supervisor Paul Beechraft in order to discuss a resolution to this matter.

Sincerely,

FIGURA LAW

Timothy J. Figura
tfigura@figuralaw.com

TFJ/jab
Enclosures
Cc: Paul Beechraft w/o Enclosures