

**INLAND TOWNSHIP BOARD MEETING**  
**October 10, 2023**  
**19668 Honor Hwy., Interlochen**

**Call to Order** by Supervisor Davis

**Invocation** by David Davis

**Pledge of Allegiance** was recited

**Roll Call Present:** Supervisor Davis, Clerk Wirth, Trustee Miller, Trustee Poulisse, Treasurer Zielinski

**Public Comment\*** open 6:01 p.m. close 6:03 p.m.

\*Public comment: Any person wishing to address the Board may do so one – time per public comment period. This is a comment/input option. The Board is not required to comment or respond to presenters. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board. Comments shall be addressed to the chair and not individual board members or others in the audiences.

**Approval of Meeting Agenda:** Motion to approve meeting agenda by Miller, 2<sup>nd</sup> by Davis

Ayes – All      Nays – None      motion carries

**Approval of Consent Agenda**

- Minutes from September 11, 2023
- Financial Reports
- Prepaid Bills/Tax Account: 15079-15113= \$40,764.56/25E-27E, 2819-2828= \$696,518.11
- Payroll: #1000877-1000899= \$16,014.47
- Unpaid Bills: #15114-15134 = \$20,895.89

**Motion** to approve consent agenda with unpaid bills 15114-15134 = \$20,895.89 by Miller, 2<sup>nd</sup> by Poulisse

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis      Nays – none      motion carries

**Reports:**

1. County Commissioner – Commissioner Warsecke gave report.
2. Fire Chief – Chief Pfost gave monthly report and asked for a new hire & purchase of diesel fuel tank

**Motion** to approve Landon Foster to the fire department by Wirth, 2<sup>nd</sup> by Poulisse

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis      Nays – none      motion carries

**Motion** to buy tank from crystal flash for \$3,794.91 by Miller, 2<sup>nd</sup> by Poulisse

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis      Nays – none      motion carries

3. Parks & Recreation - Peggy Case was received via text and read to the board. Asking to approve new volunteer & purchase gate for Lamb rd. park

**Motion** to put Tom Reichard on Parks & Rec by Poulisse, 2<sup>nd</sup> by Miller

Ayes – All      Nays – None      motion carries

**Motion** to purchase metal gate up to \$500.00 by Poulisse, 2<sup>nd</sup> by Miller

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis      Nays – none      motion carries

4. Fire Association – Rose Wirth gave report
5. Inland Planning Commission – Mary Miller gave report
6. Zoning/Blight Administrator – written report received
7. Event Committee –

**Motion** to terminate event committee effective immediately and keep current users of Bendon Hall agreements with all money to be receipted to Bendon Hall and all keys and contact info turned in to the supervisor with renters receiving keys when they sign hall agreement form by Wirth, 2<sup>nd</sup> by Poulisse

Roll call ayes – Miller, Wirth      Nays – Poulisse, Zielinski, Davis      motion fails

**Motion** to temporarily suspend event committee while by-laws are reviewed & funds stay in event committee & current events continue & contributed to event committee and newsletter to be reviewed by supervisor before sending out electronically by Poulisse, 2<sup>nd</sup> by Miller

Roll call ayes – Poulisse, Miller, Wirth Davis      Nays – Zielinski      motion carries

8. Board Member Reports N/A

**6:30 Public Hearing – PLEASE BRING THE INFORMATION YOU HAVE FROM PREVIOUS MEETINGS**

6:45 p.m. Regular Board Meeting closed. 6:45 p.m. Open Public hearing regarding Easement and Lease agreement with Cherry Capital Connections

7:17 p.m. close public hearing and reopen Regular Board Meeting

**Motion** to accept and sign lease agreement with CCC for their internet control hut by Davis, 2<sup>nd</sup> by Poulisse

Roll call ayes – Poulisse, Wirth, Davis Nays – Miller, Zielinski motion carries

**New Business:**

- 1. Figura Law moving to Mika Myers

**Motion** to have supervisor sign new contract with Mr. Figura under new law firm Mik Myers & new fee rate by Poulisse, 2<sup>nd</sup> by Wirth

**Motion to amend previous motion** to sign contract for rest of the fiscal year and supervisor will look into other law firms and get answers to questions when we do the new budget by Davis, 2<sup>nd</sup> by Poulisse

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis Nays – none motion carries

**Roll call for original motion** Roll call ayes – Poulisse, Miller, Wirth Davis Nays – Zielinski motion carries

- 2. FD Ordinance will bring back to board after attorney sends changes
- 3. FD Knox box purchase – description of what a know box given by the Fire Chief, no purchase necessary at this time
- 4. FD Policies

Policy 101 – **Motion** to accept policy for driver record review as presented by Miller, 2<sup>nd</sup> by Poulisse

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis Nays – none motion carries

Policy 104- **Motion** to approve alcohol & drug us policy with date change to 10/10/2023 by Miller, 2<sup>nd</sup> by Poulisse

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis Nays – none motion carries

Policy 106 – **Motion** to approve policy 106 regarding injury/illness with change of date to 10/10/2023 by Poulisse, 2<sup>nd</sup> by Miller

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis Nays – none motion carries

Policy 108 - **Motion** to approve policy 108 leave of absence as presented with date change to 10/10/2023 by Poulisse, 2<sup>nd</sup> by Wirth

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis Nays – none motion carries

- 5. Election box cover

**Motion** to purchase cover for election ballot box for \$182 plus shipping by Poulisse, 2<sup>nd</sup> by Davis

Roll call ayes – Poulisse, Miller, Zielinski, Wirth Davis Nays – none motion carries

- 6. Approve Early Voting site n/a

**Any Other Business to come before the Board**

**Public Comment\*** open at 7:53 p.m. was received closed at 7:57 p.m.

\*Public comment: Any person wishing to address the Board may do so one – time per public comment period. This is a comment/input option: the Board is not required to comment or respond to presenters. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board. Comments shall be addressed to the chair and not individual board members or others in the audiences.

**Adjournment** Motion to adjourn by Miller, 2<sup>nd</sup> by Poulisse Meeting adjourned at 7:58 p.m.

David Davis, Supervisor

Date

Rose Wirth, Clerk

Date

CASH SUMMARY BY FUND FOR INLAND TOWNSHIP  
 FROM 10/01/2023 TO 10/31/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
101	GENERAL FUND	678,147.91	23,233.01	38,727.92	662,653.00
151	CEMETERY TRUST FUND	7,242.06	0.00	0.00	7,242.06
152	BRUNDAGE CEMETERY	2,089.11	0.00	480.00	1,609.11
153	COUNTRYSIDE CEMETERY	1,808.35	0.00	1,475.00	333.35
203	LOCAL ROAD MILLAGE FUND	134,758.49	74.65	0.00	134,833.14
206	FIRE FUND	261,883.03	1,019.32	8,841.74	254,060.61
208	PARK/RECREATION FUND	16,060.49	112.96	3,654.66	12,518.79
211	FIRE ASSOCIATION	22,625.94	77.53	0.00	22,703.47
213	FIRE EQUIPMENT MILLAGE FUND	209,607.67	760.90	6,210.00	204,158.57
214	PLANNING/ZONING COMMISSION	20,468.93	195.00	1,297.54	19,366.39
216	SPECIAL EVENTS FUND	6,321.23	37.11	0.00	6,358.34
252	WATER SUPPRESSION FUND	27,081.24	180.94	0.00	27,262.18
285	AMERICAN RESCUE PLAN ACT	201,802.46	400,000.00	400,000.00	201,802.46
402	EQUIPMENT REPLACEMENT FUND	59,161.41	235.45	5,313.71	54,083.15
701	GENERAL AGENCY FUND	1,417.70	1,065.00	617.50	1,865.20
703	CURRENT TAX COLLECTION FUND	86,799.91	7,923.81	82,914.78	11,808.94
TOTAL - ALL FUNDS		1,737,275.93	434,915.68	549,532.85	1,622,658.76

*Remmit*  
 11/6/2023

FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
002.006	MICHIGAN CLASS	163,067.36	760.90	0.00	163,828.26
<b>FIRE EQUIPMENT MILLAGE FUND</b>					
001.000		209,607.67	760.90	6,210.00	204,158.57
Fund 214	PLANNING/ZONING COMMISSION				
001.000	CASH-CHECKING	20,468.93	195.00	1,297.54	19,366.39
Fund 216	SPECIAL EVENTS FUND				
001.000	CASH-CHECKING	141.29	8.40	0.00	149.69
001.002	SWEEP CASH-CHECKING	1,000.00	0.00	0.00	1,000.00
002.006	MICHIGAN CLASS	5,179.94	28.71	0.00	5,208.65
004.000	PETTY CASH	0.00	0.00	0.00	0.00
<b>SPECIAL EVENTS FUND</b>					
		6,321.23	37.11	0.00	6,358.34
Fund 252	WATER SUPPRESSION FUND				
001.000	CASH-CHECKING	17,317.98	135.00	0.00	17,452.98
002.006	MICHIGAN CLASS	9,763.26	45.94	0.00	9,809.20
<b>WATER SUPPRESSION FUND</b>					
		27,081.24	180.94	0.00	27,262.18
Fund 285	AMERICAN RESCUE PLAN ACT				
001.000	CASH-CHECKING	1,802.46	200,000.00	200,000.00	1,802.46
001.002	SWEEP CASH-CHECKING	200,000.00	200,000.00	200,000.00	200,000.00
<b>AMERICAN RESCUE PLAN ACT</b>					
		201,802.46	400,000.00	400,000.00	201,802.46
Fund 402	EQUIPMENT REPLACEMENT FUND				
001.000	CASH-CHECKING	9,621.20	0.00	5,313.71	4,307.49
001.002	SWEEP CASH-CHECKING	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	49,540.21	235.45	0.00	49,775.66
<b>EQUIPMENT REPLACEMENT FUND</b>					
		59,161.41	235.45	5,313.71	54,083.15
Fund 701	GENERAL AGENCY FUND				
001.000	CASH-CHECKING	1,417.50	1,065.00	617.50	1,865.00
001.002	CASH-CHECKING	0.20	0.00	0.00	0.20
<b>GENERAL AGENCY FUND</b>					
		1,417.70	1,065.00	617.50	1,865.20
Fund 703	CURRENT TAX COLLECTION FUND				
001.003	TAX CHECKING ACCOUNT	86,999.91	7,923.81	82,914.78	12,008.94
004.000	PETTY CASH	(200.00)	0.00	0.00	(200.00)
<b>CURRENT TAX COLLECTION FUND</b>					
		86,799.91	7,923.81	82,914.78	11,808.94
<b>TOTAL - ALL FUNDS</b>					
		1,737,275.93	434,915.68	549,532.85	1,622,658.76

CASH SUMMARY BY ACCOUNT FOR INLAND TOWNSHIP  
 FROM 10/01/2023 TO 10/31/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
Fund 101	GENERAL FUND				
001.000	CASH-CHECKING	36,151.37	13,046.40	31,147.25	18,050.52
001.002	CASH-CHECKING - SWEEP ACCOUNT	439,985.05	2,065.38	0.00	442,050.43
001.003	HONOR SWEEP	0.00	0.00	0.00	0.00
002.001	CASH-SAVINGS CENTRAL STATE BANK	13,079.81	12.25	11.69	13,080.37
002.005	CENTRAL STATE BANK - SAVINGS	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	113,235.12	528.31	0.00	113,763.43
003.001	TIME DEPOSIT - CENTRAL STATE BANK	15,446.20	11.69	0.00	15,457.89
003.002	CERTIFICATES OF DEPOSIT - HONOR STATE B	0.00	0.00	0.00	0.00
003.003	OLD CD	0.00	7,568.98	0.00	7,568.98
003.004	CERTIFICATES OF DEPOSIT - HONOR BANK 60	7,568.98	0.00	7,568.98	0.00
003.005	CERTIFICATES OF DEPOSIT HSB 621	52,281.38	0.00	0.00	52,281.38
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.001	IMPREST CASH -TAX ACCOUNT	200.00	0.00	0.00	200.00
	GENERAL FUND	678,147.91	23,233.01	38,727.92	662,653.00
Fund 151	CEMETERY TRUST FUND				
002.000	CASH-SAVINGS	7,242.06	0.00	0.00	7,242.06
Fund 152	BRUNDAGE CEMETERY				
001.000	CASH-CHECKING	2,089.11	0.00	480.00	1,609.11
Fund 153	COUNTRYSIDE CEMETERY				
001.000	CASH-CHECKING	1,808.35	0.00	1,475.00	333.35
Fund 203	LOCAL ROAD MILLAGE FUND				
001.000	CASH-CHECKING	118,931.22	0.00	0.00	118,931.22
002.006	MICHIGAN CLASS	15,827.27	74.65	0.00	15,901.92
	LOCAL ROAD MILLAGE FUND	134,758.49	74.65	0.00	134,833.14
Fund 206	FIRE FUND				
001.000	CASH-CHECKING	42,669.40	0.00	8,841.74	33,827.66
002.006	MICHIGAN CLASS	219,213.63	1,019.32	0.00	220,232.95
	FIRE FUND	261,883.03	1,019.32	8,841.74	254,060.61
Fund 208	PARK/RECREATION FUND				
001.000	CASH-CHECKING	(13,967.12)	0.00	3,654.66	(17,621.78)
002.000	CASH-SAVINGS	7,653.85	12.46	0.00	7,666.31
002.006	MICHIGAN CLASS	21,654.70	100.50	0.00	21,755.20
003.006	CERTIFICATES OF DEPOSIT	719.06	0.00	0.00	719.06
	PARK/RECREATION FUND	16,060.49	112.96	3,654.66	12,518.79
Fund 211	FIRE ASSOCIATION				
001.000	CASH-CHECKING	5,494.74	0.00	0.00	5,494.74
002.006	MICHIGAN CLASS	17,131.20	77.53	0.00	17,208.73
	FIRE ASSOCIATION	22,625.94	77.53	0.00	22,703.47
Fund 213	FIRE EQUIPMENT MILLAGE FUND				
001.000	CASH-CHECKING	46,540.31	0.00	6,210.00	40,330.31

10/31/2023

CHECK REGISTER FOR INLAND TOWNSHIP  
CHECK DATE FROM 10/11/2023 - 10/31/2023

Check Date	Check	Vendor Name	Description	Amount
Bank 101 G 101 GF				
10/17/2023	15135	CHARTER COMMUNICATIONS	internet/phone	234.96
10/17/2023	15136	CRYSTAL FLASH	FD deisel tank	3,794.91
10/17/2023	15137	DTE ENERGY	natural gas	53.87
10/17/2023	15138	SAM's CLUB MC/SYNCB	election postage/FD tires/education	2,281.80
10/24/2023	15139	AT&T MOBILITY	FD phone	81.16
10/24/2023	15140	CSI EMERGENCY APPARATUS, LLC	FD equip	6,210.00
10/24/2023	15141	NORTHWEST REGIONAL FIRE TRAINI	annual membership fee	575.00
10/24/2023	15142	PREMIER SAFETY	Flow test/scba	800.00
			FD flowtest/scba training	1,000.00
10/24/2023	15143	Salina Hasenmyer	Deposit refund	50.00
10/24/2023	15144	VERIZON WIRELESS	ZA phone	53.21
10/30/2023	15145	Alyssa Yoemans	Deposit refund	50.00
10/30/2023	15146	Mary Burgin	Deposit Refund	50.00
10/30/2023	15147	MONIKA FIEBING	Deposit refund	50.00
10/30/2023	15148	THE PIONEER GROUP	Zoning public hearing	<u>70.95</u>
<b>101 G TOTALS:</b>				
<b>Total of 14 Checks:</b>				15,355.86
<b>Less 0 Void Checks:</b>				0.00
<b>Total of 14 Disbursements:</b>				<u><u>\$15,355.86</u></u>

10/31/2023

CHECK REGISTER FOR INLAND TOWNSHIP

CHECK DATE FROM 10/11/2023 - 10/31/2023

Check Date	Check	Vendor Name	Description	Amount
Bank	220	TAX ACCOUNT		
10/12/2023	28(E)	INLAND TOWNSHIP	TAXES DUE TO OTHER UNITS	774.03
10/12/2023	29(E)	INLAND TOWNSHIP	TAXES DUE TO OTHER UNITS	4,535.09
10/12/2023	2829	BENZIE COUNTY TREASURER	TAXES DUE TO OTHERS - TAX DISBURSEMENT	77,605.66
220 TOTALS:				
Total of 3 Checks:				82,914.78
Less 0 Void Checks:				0.00
Total of 3 Disbursements:				82,914.78

For Payroll ID: 75 Check Date: 10/31/2023 Pay Period End Date: 10/31/2023

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
10/31/2023	PR	BEECHRAFT, CINDY	1000919	Payroll ID: 75		
JE: 1142 POSTED (ID: 8919)			101-000-001.000	CASH-CHECKING		265.50
			101-000-228.000	DUE TO STATE OF MICHIGAN		22.02
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		89.24
			101-265-703.000	SALARIES	100.00	
			101-265-709.000	FICA	7.65	
			101-268-703.000	SALARIES	250.00	
			101-268-709.000	FICA	19.11	
			206-000-001.000	CASH-CHECKING		180.86
			206-336-704.000	WAGES PART TIME	168.00	
			206-336-709.000	FICA	12.86	
					557.62	557.62
10/31/2023	PR	BROW, GUNNAR P.	1000920	Payroll ID: 75		
JE: 1143 POSTED (ID: 8919)			101-000-001.000	CASH-CHECKING		384.79
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		63.76
			101-257-703.000	WAGES - ASSESSOR	416.67	
			101-257-709.000	FICA	31.88	
					448.55	448.55
10/31/2023	PR	CLUTE, EMILY K	1000921	Payroll ID: 75		
JE: 1144 POSTED (ID: 8919)			101-000-001.000	CASH-CHECKING		5.95
			101-000-228.000	DUE TO STATE OF MICHIGAN		21.42
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		150.71
			206-000-001.000	CASH-CHECKING		140.00
			206-336-704.000	WAGES PART TIME	140.00	
			206-336-709.000	FICA	10.71	
					178.08	178.08
10/31/2023	PR	DAVIS, DAVID G	1000922	Payroll ID: 75		
JE: 1145 POSTED (ID: 8919)			101-000-001.000	CASH-CHECKING		1,759.27
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		291.46
			101-171-703.000	SALARIES - SUPERVISOR	1,905.00	
			101-171-709.000	FICA	145.73	
					2,050.73	2,050.73
10/31/2023	PR	HUFFMAN, PAUL ALAN	101-000-001.000	CASH-CHECKING		11.73
JE: 1146 POSTED (ID: 8919)						



For Payroll ID: 75 Check Date: 10/31/2023 Pay Period End Date: 10/31/2023

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
10/31/2023	PR	JOHNSON , ALEX CARL	101-000-228.000	DUE TO STATE OF MICHIGAN		2.55
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		9.18
			214-000-001.000	CASH-CHECKING		64.59
			214-701-704.000	WAGES PART TIME	60.00	
			214-701-709.000	FICA	4.59	
					<u>76.32</u>	<u>76.32</u>
10/31/2023	PR	JOHNSON , ALEX CARL	1000924	Payroll ID: 75		
JE: 1147	POSTED (ID: 8919)					
			101-000-001.000	CASH-CHECKING	158.95	
			101-000-228.000	DUE TO STATE OF MICHIGAN		29.16
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		129.79
			206-000-001.000	CASH-CHECKING		738.47
			206-336-704.000	WAGES PART TIME	686.00	
			206-336-709.000	FICA	52.47	
					<u>897.42</u>	<u>897.42</u>
10/31/2023	PR	MILLER, DALE T	1000925	Payroll ID: 75		
JE: 1148	POSTED (ID: 8919)					
			101-000-001.000	CASH-CHECKING	7.03	
			101-000-228.000	DUE TO STATE OF MICHIGAN		1.53
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		5.50
			206-000-001.000	CASH-CHECKING		38.75
			206-336-704.000	WAGES PART TIME	36.00	
			206-336-709.000	FICA	2.75	
					<u>45.78</u>	<u>45.78</u>
10/31/2023	PR	MILLER , MARY E	1000926	Payroll ID: 75		
JE: 1149	POSTED (ID: 8919)					
			101-000-001.000	CASH-CHECKING		156.22
			101-000-228.000	DUE TO STATE OF MICHIGAN		11.76
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		65.36
			101-101-703.000	SALARIES	216.75	
			101-101-709.000	FICA	16.59	
			214-000-001.000	CASH-CHECKING		64.59
			214-701-704.000	WAGES PART TIME	60.00	
			214-701-709.000	FICA	4.59	
					<u>297.93</u>	<u>297.93</u>
10/31/2023	PR	OCKERT-POULISSE , SHERRI	1000927	Payroll ID: 75		
JE: 1150	POSTED (ID: 8919)					
			101-000-001.000	CASH-CHECKING		190.95
			101-000-228.000	DUE TO STATE OF MICHIGAN		9.21
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		33.18

For Payroll ID: 75 Check Date: 10/31/2023 Pay Period End Date: 10/31/2023

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
10/31/2023	PR	ORTH , MARC JOSEPH	101-101-703.000	SALARIES	216.75	
JE: 1151 POSTED (ID: 8919)			101-101-709.000	FICA	16.59	
					<u>233.34</u>	<u>233.34</u>
10/31/2023	PR	ORTH , MARC JOSEPH	101-000-001.000	CASH-CHECKING	24.80	
JE: 1151 POSTED (ID: 8919)			101-000-229.000	DUE TO FEDERAL GOVERNMENT		24.80
			206-000-001.000	CASH-CHECKING		174.40
			206-336-704.000	WAGES PART TIME	162.00	
			206-336-709.000	FICA	12.40	
					<u>199.20</u>	<u>199.20</u>
10/31/2023	PR	PFOST , DAYTON D	101-000-001.000	CASH-CHECKING	657.36	
JE: 1152 POSTED (ID: 8919)			101-000-228.000	DUE TO STATE OF MICHIGAN		98.09
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		559.27
			206-000-001.000	CASH-CHECKING		2,484.57
			206-336-703.000	SALARIES - FIRE CHIEF	1,500.00	
			206-336-704.000	WAGES PART TIME	808.00	
			206-336-709.000	FICA	176.57	
					<u>3,141.93</u>	<u>3,141.93</u>
10/31/2023	PR	SKUSA , JENICE LYNN	101-000-001.000	CASH-CHECKING	37.36	
JE: 1153 POSTED (ID: 8919)			101-000-228.000	DUE TO STATE OF MICHIGAN		5.00
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		32.36
			206-000-001.000	CASH-CHECKING		157.18
			206-336-704.000	WAGES PART TIME	146.00	
			206-336-709.000	FICA	11.18	
					<u>194.54</u>	<u>194.54</u>
10/31/2023	PR	SMITH, DEREK J	101-000-001.000	CASH-CHECKING	147.30	
JE: 1154 POSTED (ID: 8919)			101-000-228.000	DUE TO STATE OF MICHIGAN		35.50
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		111.80
			206-000-001.000	CASH-CHECKING		645.90
			206-336-703.001	SALARIES - ASSISTANT FIRE CHIEF	600.00	
			206-336-709.000	FICA	45.90	
					<u>793.20</u>	<u>793.20</u>

For Payroll ID: 75 Check Date: 10/31/2023 Pay Period End Date: 10/31/2023

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
10/31/2023	PR	THOMAS , NELLIE M	1000932	Payroll ID: 75		
JE: 1155 POSTED (ID: 8919)			Check:			
			101-000-001.000	CASH-CHECKING	11.73	
			101-000-228.000	DUE TO STATE OF MICHIGAN		2.55
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		9.18
			214-000-001.000	CASH-CHECKING		64.59
			214-701-704.000	WAGES PART TIME	60.00	
			214-701-709.000	FICA	4.59	
					<u>76.32</u>	<u>76.32</u>
10/31/2023	PR	TURMEL , LAURA L.	1000933	Payroll ID: 75		
JE: 1156 POSTED (ID: 8919)			Check:			
			101-000-001.000	CASH-CHECKING	31.28	
			101-000-228.000	DUE TO STATE OF MICHIGAN		6.80
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		24.48
			214-000-001.000	CASH-CHECKING		172.24
			214-701-704.000	WAGES PART TIME	80.00	
			214-701-704.001	WAGES - PC RECORDING SECRETARY	80.00	
			214-701-709.000	FICA	12.24	
					<u>203.52</u>	<u>203.52</u>
10/31/2023	PR	WADDELL, AIDEN R	1000934	Payroll ID: 75		
JE: 1157 POSTED (ID: 8919)			Check:			
			101-000-001.000	CASH-CHECKING	8.58	
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		8.58
			206-000-001.000	CASH-CHECKING		60.29
			206-336-704.000	WAGES PART TIME	56.00	
			206-336-709.000	FICA	4.29	
					<u>68.87</u>	<u>68.87</u>
10/31/2023	PR	WELLER, JAMES C	1000935	Payroll ID: 75		
JE: 1158 POSTED (ID: 8919)			Check:			
			101-000-001.000	CASH-CHECKING	146.62	
			101-000-228.000	DUE TO STATE OF MICHIGAN		31.88
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		114.74
			214-000-001.000	CASH-CHECKING		807.37
			214-701-702.000	WAGES FULL TIME	750.00	
			214-701-709.000	FICA	57.37	
					<u>953.99</u>	<u>953.99</u>
10/31/2023	PR	WIRTH , ROSE A.	1000936	Payroll ID: 75		
JE: 1159 POSTED (ID: 8919)			Check:			
			101-000-001.000	CASH-CHECKING		1,492.83

For Payroll ID: 75 Check Date: 10/31/2023 Pay Period End Date: 10/31/2023

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
10/31/2023	PR	ZIELINSKI, THERESE L	101-000-228.000	DUE TO STATE OF MICHIGAN		85.00
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		575.17
			101-215-703.000	SALARIES - CLERK	2,000.00	
			101-215-709.000	FICA	153.00	
					<u>2,153.00</u>	<u>2,153.00</u>
			101-000-001.000	CASH-CHECKING		1,553.23
			101-000-228.000	DUE TO STATE OF MICHIGAN		80.96
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		416.54
			101-253-703.000	SALARIES - TREASURER	1,905.00	
			101-253-709.000	FICA	145.73	
					<u>2,050.73</u>	<u>2,050.73</u>
			101-000-001.000	CASH-CHECKING		4,532.68
			101-000-228.000	DUE TO STATE OF MICHIGAN		427.96
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		2,585.81
			101-101-703.000	SALARIES	433.50	
			101-101-709.000	FICA	33.18	
			101-171-703.000	SALARIES - SUPERVISOR	1,905.00	
			101-171-709.000	FICA	145.73	
			101-215-703.000	SALARIES - CLERK	2,000.00	
			101-215-709.000	FICA	153.00	
			101-253-703.000	SALARIES - TREASURER	1,905.00	
			101-253-709.000	FICA	145.73	
			101-257-703.000	WAGES - ASSESSOR	416.67	
			101-257-709.000	FICA	31.88	
			101-265-703.000	SALARIES	100.00	
			101-265-709.000	FICA	7.65	
			101-268-703.000	SALARIES	250.00	
			101-268-709.000	FICA	19.11	
			206-000-001.000	CASH-CHECKING		4,631.13
			206-336-703.000	SALARIES - FIRE CHIEF	1,500.00	
			206-336-703.001	SALARIES - ASSISTANT FIRE CHIEF	600.00	
			206-336-704.000	WAGES PART TIME	2,202.00	
			206-336-709.000	FICA	329.13	
			214-000-001.000	CASH-CHECKING		1,173.38
			214-701-702.000	WAGES FULL TIME	750.00	
			214-701-704.000	WAGES PART TIME	260.00	
			214-701-704.001	WAGES - PC RECORDING SECRETARY	80.00	
			214-701-709.000	FICA	83.38	
					<u>13,350.96</u>	<u>13,350.96</u>

Grand Totals:

13,350.96 13,350.96

For Payroll ID: 76 Check Date: 10/31/2023 Pay Period End Date: 10/31/2023

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
10/31/2023	PR	KUZNICKI , CATHERINE M	1000938	Payroll ID: 76		
JE: 1161 POSTED (ID: 8920)						
			101-000-001.000	CASH-CHECKING		311.69
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		51.62
			101-215-704.000	WAGES PART TIME	337.50	
			101-215-709.000	FICA	25.81	
Grand Totals:					<u>363.31</u>	<u>363.31</u>
					<u>363.31</u>	<u>363.31</u>
					<u>311.69</u>	<u>51.62</u>
					<u>337.50</u>	<u>25.81</u>
					<u>363.31</u>	<u>363.31</u>

**Lamb Rd Natural Area Park  
Inland Township  
2023 progress report**

The goals for this year were first to complete laying out and clearing the two main trails planned for the park. We haven't given them names yet, but the first was initiated last year and connects the small parking area to the main entrance by way of two routes. That trail was laid out last year and completed this year. It passes through the fern meadows and winds through the forest with two choices offered. It has seen some use this year. We completed putting up the Hiking Trail signs (10 of them.) The perimeter trail was laid out this year with part of it cleared. We are still working on opening up the remainder. This trail goes from the fern meadow out to the western perimeter of the property to Merritt road and then around to the main parking lot. A shortage of able bodied labor and time (the young people work) meant that we are still working on the trails but they are usable and marked now.

Our second goal was to get the drive and parking area excavated and graveled. This work was contracted and completed by Kirby Excavating this past summer and we are very pleased with the work done. We were then able to lay a split rail fence around the parking area with two openings to the trails. We also decided to install a metal locked gate that would allow entrance to fire and other safety equipment if needed. That work was completed November 5.

We have installed two information boxes at the entrances which will contain a map and other information. Currently there is a draft map at the main entrance which will be enlarged and revised a bit within the next few weeks.

The five Basswood trees purchased from the Benzie Bee Guild have been planted around the main parking area. They were cared for throughout the summer drought in a vegetable garden and are healthy.

The main trail through the meadow and around through the fern meadow and up through the woods to the small entrance has been mowed and maintained through the summer. It has seen some use.

The list of volunteers added to the Parks & Rec committee, which would include those working on the Lake Ann Rd park, is much longer than the list of those who have actually been able to work on the parks this year. The Lamb Road Park crew has been made up of what we are now calling the Homestead Rd. trail blazers because we all live on Homestead Road. These include Keith Pracher and Jenny Mitchell, head trail blazers; Sean Case, chief tree cutter, fence builder, tree planter; Harper Case, assistant to Sean, Jeanne Peters and Peggy Case supervisors and trail assistants, Glen Wirth, trail maintenance, and Rose Wirth, administrative support. We are grateful to Bob Wilkinson for donating the use of his auger and to Sherri Polissi for donating fence posts.

Total expenses for the year from Parks budget are \_\_\_\_\_  
All labor has been voluntary. We are concluding our work for the season except perhaps for a few more rounds of trail prep on the perimeter trail before the snow falls.

Submitted by Peggy Case  
for further information, call 231-275-2244

be subject to penalties.

### SECTION 6 PENALTIES:

- A. Enforcement of this Ordinance shall be effected by an action brought by Inland Township or Township Attorney before the District Judge having jurisdiction in the same manner provided for the enforcement of summary offenses under State of Michigan rules for criminal procedure ~~or otherwise as provided by Michigan law.~~
- B. Any person who owns or operates a structure subject to this Ordinance shall be Subject to the penalties set forth herein.
- C. Any person found guilty of violation of this Ordinance shall be liable to a fine of not more than ~~Five Hundred Dollars (\$500.00) One Thousand Dollars (\$1,000.00)~~ per violation to be paid to the Township Treasurer and for conviction of a second offense shall also be subject to imprisonment to the extent allowed by law for the punishment of summary offenses.

### SECTION 7 EFFECTIVE DATE.

This Ordinance shall take effect ~~thirty (30) five (5)~~ days after the date of ~~publication of the Ordinance as provided in MCL §41.184. adoption by the Board of Inland Township, set forth below.~~

ORDAINED, ADOPTED AND ENACTED, by the board of Inland Township, Benzie County, Michigan the \_\_\_ day of \_\_\_\_\_, 2023.

Inland Township Supervisor

David ~~Davies~~ Davis  
Township Supervisor



PARK Inland Twp

**PARSHALL**



TREE



TURF



PEST

Corporate Office  
P.O. Box 215  
Traverse City, MI 49685  
**877-250-2060**  
info@parshalltreecare.com

**PROPOSAL**

Job Name
Inland Township 20231003

**Monday, October 16, 2023**

Inland Township  
Rose Wirth  
19668 Honor Hwy  
Interlochen, MI 49643

**Expert:** Matthew Haro  
**Phone:** 231- 631 -0735  
**Email:** m.haro@parshalltreecare.com  
**Worksite:** Lake Ann Rd.  
Michigan, 49643 Interlochen

**(1) Tree Removal and/or Pruning**

#	Item	Description	Qty	Cost
1	Oak (Red)	<p><b>Winter/Dormant - Tree Services</b></p> <p>Due to the proper timing of winter dormant services, it is the client's responsibility to have the roads and driveways clear of snow and ice on the property, allowing for the site to be accessible by Parshall Tree Care Experts crews and equipment.</p> <ul style="list-style-type: none"> <li>• #2 Oak (Red) (5) trees marked "Yes" located at the East end of the park by the disc golf hole. <ul style="list-style-type: none"> <li>• (2) trees are left of the sidewalk looking North, and the rest are right of the sidewalk and before the natural pathway.</li> <li>• Cut down and remove to a low stump.</li> <li>• Chip and remove all cut material.</li> <li>• Complete with a thorough final cleanup (as best as possible if there is snow).</li> </ul> </li> </ul>	0	\$2,775.00
2	Logs	<p><b>Log Pick up</b></p> <p>Large-diameter trunk wood too large to go through the chipper will be cut into long sections and placed by the road for pickup shortly after the work is completed. The log crew will finish with a thorough final clean-up.</p> <ul style="list-style-type: none"> <li>• #2 Oak (Red) (5) trees marked "Yes" located at the East end of the park by the disc golf hole. <ul style="list-style-type: none"> <li>• <u>Properly dispose of all the infected logs.</u></li> </ul> </li> </ul>	0	\$200.00

**PARSHALL | TREE, TURF & PEST EXPERTS**

PARSHALLTREECARE.COM • PARSHALLTURFCARE.COM • PARSHALLPESTCONTROL.COM

**PARSHALL**



TREE



TURF



PEST

Corporate Office  
P.O. Box 215  
Traverse City, MI 49685  
**877-250-2060**  
info@parshalltreecare.com

**PROPOSAL**

**Subtotal:** \$2,975.00

**Tax:** \$0.00

**(1) Tree Removal and/or Pruning Total:** \$2,975.00

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

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PARSHALLTREECARE.COM · PARSHALLTURFCARE.COM · PARSHALLPESTCONTROL.COM

**RESOLUTION SUPPORTING A BENZIE COUNTY HEADLEE RESET ELECTION**

WHEREAS, the Property Tax Limitation Act, being Public Act 62 of 1933 (MCL 211.201 *et seq*), allows for separate tax limitations, and

WHEREAS, the Benzie County voters approved such a separate limitation in 1982; and

WHEREAS, the 1982 separate millage limitations have been substantially reduced by State rollback provisions from the levels approved Benzie County voters in 1982; and

WHEREAS, all Townships located within the boundaries of Benzie County suffer the same substantially reduced separate millage limitation; and

WHEREAS, Board of Commissioners has the authority to initiate a review and vote of the electorate as to the appropriateness of altering the current fixed millage limitations pursuant to Section 5k of Property Tax Limitation Act (being MCL 211.205k).

THEREFORE BE IT RESOLVED, that the \_\_\_\_\_ Township Board of Trustees supports Benzie County's statutory procedure to consider altering the existing Benzie County fixed mill separate tax limitations of the county and the townships and intermediate school districts in the county.

BE IT FURTHER RESOLVED, that the \_\_\_\_\_ Township Board of Trustees in conjunction with all townships within the boundaries of Benzie County agree to appoint one Supervisor Representative to serve on the County Advisory Tax Limitation Committee.

I certify that the foregoing is a true and accurate copy of the resolution adopted by the \_\_\_\_\_ Township Board of Trustees, that such resolution was duly adopted at a regular meeting held on \_\_\_\_\_, and that notice of such meeting was given as required by law.

\_\_\_\_\_  
, Clerk

Dated: \_\_\_\_\_



[CGx4FKkh7mUTg20Cg6P5y\\_qaV1427voVj8NuNGqKlp2YS\\_a2798N94Gkeg7uyhgg&token\\_type=bearer&expires\\_in=86399996](https://www.littletraversetownship.org/wp-content/uploads/2023/07/MasterPlan.pdf)

Little Traverse Township: <https://www.littletraversetownship.org/wp-content/uploads/2023/07/MasterPlan.pdf>

Lakes to Land, multiple townships/villages in Benzie County:

<https://www.lakestoland.bria2.net/#:~:text=The%20Lakes%20to%20Land%20Regional,Frankfort%20and%20Manistee%3B%20and%20the>

It is anticipated that the total cost for a complete update of the Inland Master Plan will be \$30,000. This includes the document, maps, and attendance at 6 PC meetings by myself out of our Traverse City Office.

Please let me know if you have any questions or would like to discuss the scope further. I look forward to hearing from you.

Sara Kopriva, AICP

Senior Associate

**Beckett&Raeder, Inc.**

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148 E. Front St., Suite 207

Traverse City, MI 49684

Office: 231.933.8400

Direct Line: 231.674.5377

Ann Arbor, MI 734.663.2622

Grand Rapids, MI 616.585.1295

Petoskey, MI 231.347.2523

Toledo, OH 419.242.3428

Please visit us at [www.bria2.com](http://www.bria2.com)

# MASTER PLANS



Networks Northwest’s Community Development Department provides services and programs for the county and local units of government in the ten-county Northwest Lower Michigan region.

The Community Development Department’s goal is to provide useful resources and services to enable and enhance local decision-makers’, stakeholders’ and the public’s ability to evaluate and make the best possible choices to protect, enhance and promote a high quality of life in the region. Serving the collective vision and interests of communities in Northwest Lower Michigan is the reason we’re here.

Networks Northwest’s planning philosophy is that the community affected by the planning process is the planning expert - not us. As planners and facilitators, our job is to complement the community’s vision and knowledge. We provide approaches and experience that have found success in other communities and planning processes, and integrate those best practices into community-driven solutions.

### Master Plan Updates

The Michigan Planning Enabling Act requires all master plans to be reviewed at least every 5 years by the local planning commission to determine whether to commence the procedure to amend the master plan or adopt a new master plan (Public Act 33 of 2008, section 45).

Please use this cost estimate form as a means to discuss your upcoming master planning process with Networks Northwest. This form and the discussion with Networks Northwest’s Community Development team will help ensure that all deliverables and their related costs meet the needs of the participating community.

## Estimated Costs (For NN to Complete)

**Base Cost** \$ \_\_\_\_\_

**Base Cost Reduction** - \$ \_\_\_\_\_

**Optional Additional Deliverables** + \$ \_\_\_\_\_

**TOTAL COST ESTIMATE** \$ \_\_\_\_\_

**Participating Municipality(ies)** \_\_\_\_\_



# Required Deliverables

---

## **Comprehensive review of existing planning documents | \$800**

Pull existing relevant language and content for use in revised/new plan

## **Project webpage | \$200**

NN hosts a project webpage with project information and contact information

Note: This does not include ongoing webpage management (see Additional Deliverable Option B)

## **Data acquisition | \$1,500**

US Census data

Regional specific data

Esri Business Analyst Online data

Bureau of Labor Statistics

Note: Costs incurred for GIS mapping files will be paid by the participating municipality(ies)

## **Mapping | \$900**

NN will produce maps as needed to detail the community, including, but not limited to, zoning, future land use, slopes, land use, natural features, road networks, political boundaries and infrastructure. NN can print glossy maps for display, as requested by the community, for \$100 per map.

## **Public Input Session | \$2,200**

Under this option, NN will facilitate a meeting to engage members of the public and key stakeholders to gather information on the community. NN's facilitators will lead the group through at least 3 group activities in addition to a presentation on the project and its purpose. Food and beverages will be provided. Community's can purchase additional public input sessions to supplement the planning process.

Note: Any costs incurred for meeting space rental will be incurred by the participating municipality.

## **Meetings & project communications | \$5,000**

NN will attend 8 meetings with the Planning Commission, Parks Committee, or other entity tasked with the plan update. These meetings must be standalone master planning meetings. The cost of meeting materials, letters to entities under the Michigan Planning enabling Act and printouts are included here. NN provides 2 press releases: 1 to announce public input opportunity(ies) and 1 to announce the 30-day public review period and public hearing

## **Develop primary plan content | \$5,500**

Introduction | Regional setting | Socio-economic profile | Transportation | Community facilities | Local economy | Land use | Goals & objectives | Future land use & zoning plan | Implementation strategy

## **Plan files**

Municipality(ies) receives complete digital plan (web viewing) and complete digital plan (prepared for printing). Also see Option E on page 2 for more options.

## **Community photos | \$300**

NN photographs community points of interest for use in plan (season dependent)

## **Community Survey | \$1,000**

The Community Survey is an additional data point that the local government can use in its decision making. NN will work with the planning team to develop a web-based survey specific to the locality and its unique recreation assets. Survey development includes question drafting, input into Qualtrics survey software, software costs, promotional flyer with QR code and link, data analysis and data write-up.

Total Cost for Minimum Required Deliverables

**\$17,400**

Costs may be reduced for planning reasons as determined by NN.

# Additional Deliverable Options (à la carte)

Pages 3-5 show additional project deliverables that can 1) increase public participation in the planning process, 2) improve the visual quality of the plan, and 3) reduce workload on the participating municipality's staff/officials. For each option, check the box and, if needed, specify quantities and estimated associated costs.

## A | Built environment preferences charrette

Charrettes are multiple day visioning sessions that provide feedback loops on built environment ideas the community may be interested in. These input sessions are designed to build consensus around topics.

Under this option, NN will engage a wide range of stakeholders to invite them to a 2-day community planning session. A team of NN facilitators will present various planning concepts; will facilitate round-table and full group discussions; and will help participants identify common ideas and design concepts around the built environment.

+ \$5,000

## C | Public input pop-up events

A great way to gather input from members of the public is to go to local celebrations or gathering places. NN can setup a booth with facilitated opportunities for input including, but not limited to, visual preference surveys, input on a particular issue or goal and drawing on maps. NN will attend the pop-up event for 2 hours.

+ \$500 per pop-up event  # of events \_\_\_\_\_

## E | Printed plans and InDesign files

NN will provide 3 printed copies of the final park and recreation plan and will turn over all InDesign files, as well as an InDesign file exported as a Microsoft Word or Publisher document. This will allow the community to make future edits to the plan as needed.

+ \$1,000

## B | Webpage management

For every planning process, NN provides a webpage on [networksnorthwest.org](http://networksnorthwest.org) describing the planning process and how to get involved. However, NN can also provide all meeting agendas, a draft and final plan for public review, a copy of the survey (if applicable), as well as ongoing project updates and timelines. This helps keep the public involved throughout the process.

+ \$1,000

## D | Facilitation of the Public hearing/meeting to adopt plan

NN will facilitate the public hearing/meeting to adopt the plan as required by the State of Michigan. The meeting will meet all state legal requirements. The municipality will be responsible for taking meeting minutes and providing a signed resolution of adoption to NN.

+ \$300

## F | Student input session

The community's youth are often left out of planning processes even though they are highly likely to be using local parks and recreation sites. NN has tailored input sessions for elementary and high school students alike. This input session involves NN planners meeting with a local school's classroom or student council to facilitate a discussion on youth needs and preferences in the community.

+ \$1,000 per school input session

# of school input sessions \_\_\_\_\_

## Additional Meetings

Any meetings required to complete the planning process that were not included in the original contractual agreement will incur a \$400 fee.



# Typical Project Timeline

## Meeting One

- Overview of planning process
- Open discussion on land use in the community
- Public engagement discussion (survey/input session)

## Meeting Two

- Review draft survey (if chosen option)
- Review community description (from previous plan or draft plan if community does not have a previous plan)
- Review previous plan goals and objectives

## Meeting Three

- Facilitated land use exercise

## Input Session

## Meeting Four

- Review public input
- Develop goals and objectives

## Meeting Five

- Review and edit goals and objectives
- Assign responsibility for implementation
- Assign timelines for implementation
- Prioritize goals and objectives

## Meeting Six

- Future land use mapping
- Future land use categories discussion
- Zoning plan discussion

## Meeting Seven

- NN presents final draft plan

## Meeting Eight

- NN presents final plan

**\*\* NN will adjust the schedule based on the selection of additional deliverables**

**\*\*\* All master planning meetings will be standalone meetings and will only include content and discussion on said plan**

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Corporate Office  
P.O. Box 215  
Traverse City, MI 49685  
877-250-2060  
info@parshalltreecare.com

PROPOSAL

**Job Name**

Inland Township 20231103

Monday, November 6, 2023

Inland Township  
Rose Wirth  
19668 Honor Hwy  
Interlochen, MI 49643

**Expert:** Matthew Haro  
**Phone:** 231- 631 -0735  
**Email:** m.haro@parshalltreecare.com  
**Worksite:** US 31  
Interlochen, MI 49643

**(1) Tree Removal**

#	Item	Description	Qty	Cost
1	Trees	Tree Removal	0	\$3,520.00

**2024 Project:**

- #9 Pine (White) 19.5" located on the east side of the cemetery next to the James site
- #10 Maple 13" located in the back left corner of the cemetery.
- #11 Pine (White) 34" located toward the back of the cemetery by the Lewis site.
- #12 Shrubs (1) Shrub located next to #11 White Pine.
- #13 Pine (White) 25" is located on the right side of the cemetery back from the flag pole by the Bowman site.
- #14 Peach 1" located between the two Jaquish sites on the West side of the cemetery.
  - Rigging/ropes will be needed on a few trees.
  - Cut down and remove to a low stump as possible (some grave stones are girdled into the tissue).
  - Chip and remove all cut material.
  - Complete with a thorough final cleanup.

**Subtotal:** \$3,520.00

**Tax:** \$0.00

**(1) Tree Removal Total:** \$3,520.00

**(1) Tree Removal and/or Pruning**

#	Item	Description	Qty	Cost
2	Logs	Log Pick up	0	\$250.00

Large-diameter trunk wood too large to go through the chipper will be cut into long sections and placed by the road for pickup shortly after the work is completed. The log crew will finish with a thorough final clean-up.



## PROPOSAL

- #9 Pine (White) 19.5" located on the east side of the cemetery next to the James site
- #11 Pine (White) 34" located toward the back of the cemetery by the Lewis site.
- #13 Pine (White) 25" is located on the right side of the cemetery back from the flag pole by the Bowman site.

**Subtotal:** \$250.00

**Tax:** \$0.00

**(1) Tree Removal and/or Pruning Total:** \$250.00

### (2) Stump Grinding

#	Item	Description	Qty	Cost
3	Stump(s)	<b>Stump Grinding</b>	0	\$710.00

Parshall's will contact MISS DIG for **public** utility location services and have underground utilities marked for safe stump grinding operations. Standard stump grinding will grind wood material down to 8-12" below the grade. *PTCE is not responsible for damages to underground sprinklers, drain lines, invisible dog fences, or underground cables unless the authorizing party adequately and accurately maps the system(s) and a copy is presented before or at the time the work is performed. Please be aware that if the ground is frozen, stump grinding services may need to be completed at a later date, once weather/ground conditions permit.*

- #9 Pine (White) 19.5" located on the east side of the cemetery next to the James site
- #11 Pine (White) 34" located toward the back of the cemetery by the Lewis site.
- #12 Shrubs (1) Shrub located next to #11 White Pine.
- #13 Pine (White) 25" is located on the right side of the cemetery back from the flag pole by the Bowman site.
- #15 Stump(s) 35" located on the west side of the cemetery by the Vaughan site.

**\*\*#10 & #14 cannot be ground\*\***

4	Stump(s)	<b>Stump Grinding Cleanup</b>	0	\$600.00
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Clean up, haul away and dispose of stump grinding shaving mess. Our thorough cleanup and disposal option saves the property owner from a tough clean-up job that is left over after their stump(s) have been properly ground. This service usually takes longer than the grinding itself.



## PROPOSAL

- #9 Pine (White) 19.5" located on the east side of the cemetery next to the James site
- #11 Pine (White) 34" located toward the back of the cemetery by the Lewis site.
- #12 Shrubs (1) shrub located next to #11 White Pine.
- #13 Pine (White) 25" is located on the right side of the cemetery back from the flag pole by the Bowman site.
- #15 Stump(s) 35" located on the west side of the cemetery by the Vaughan site.

5 Stump(s)

**Topsoil Application**

0

**\$545.00**

Parshall's will purchase, pick up, deliver, and install fresh topsoil to the stump ground site. At this time, the stump grinding crew will have topsoil to amend any divots that were made from heavy trunk wood or equipment during the removal process. Please see the terms and conditions for Lawn Repair. Site conditions cannot be controlled by PTCE after the topsoil and seed applications have been completed therefore we do not warranty seed germination. (If the seed does not germinate, reseeding will be an additional cost upon client request).

- #9 Pine (White) 19.5" located on the east side of the cemetery next to the James site
- #11 Pine (White) 34" located toward the back of the cemetery by the Lewis site.
- #12 Shrubs (1) shrub located next to #11 White Pine.
- #13 Pine (White) 25" is located on the right side of the cemetery back from the flag pole by the Bowman site.
- #15 Stump(s) 35" located on the west side of the cemetery by the Vaughan site.

**Subtotal:** \$1,855.00

**Tax:** \$0.00

**(2) Stump Grinding Total:** \$1,855.00

Signature \_\_\_\_\_

Date \_\_\_\_\_



# LEARNING CENTER

## TREE REMOVAL

**Tree removals do not need to be a landscape nightmare. At Parshall Tree Care Experts, we have introduced a better way to remove trees.**

- Low impact Aerial Lifts - bucket trucks don't belong off the road!
  - Crane Removal of large trunk-wood in delicate landscapes.
- Expert tree climbers when there is no other solution.
- Precision tree felling.
- Low impact debris removal.



The custom details of your tree removal plan are written by your ISA Certified Arborist and implemented by our expertly trained production crews.

**Your ISA Certified Arborist leverages the newest technology, equipment, and team training to give you:**

- Increased tree crew productivity using electronically communicated work orders.
- Improved job organization and communication with property owners, providing free tree map/inventories stored on the cloud.
- Reduced negative landscape impact and destruction.
- Property hazard and obstacle assessment, keeping homeowner assets and crews safe during a project.
- Advanced scheduling to maintain multiple sites at a single time over long recurring schedules.





# LEARNING CENTER

## STUMP GRINDING

Don't be left with a huge mess and a destroyed landscape. We have solutions for you!

STUMP GRINDING IS AS EASY AS 1,2,3...

### STEP 1 STUMP GRINDING



### STEP 2 LARGE MESS CLEAN UP



### STEP 3 SITE RESTORATION



#### BENEFITS OF USING PARSHALL TREE CARE EXPERTS FOR YOUR STUMP GRINDING NEEDS:

- Tailored stump grinding plans to meet your site's future needs.
- Our team contacts utility location services keeping you, your site and our crew safe.
- Full stump grinding, clean up and restoration plans custom tailored for you.

Our stump grinders can access most any site, even through a standard backyard gate.



Your ISA Certified Arborist will write a customized plan to meet your goals and site specifications.

**PARSHALL** | TREE CARE EXPERTS

parshalltreecare.com | 877.250.2060

**PARSHALL**



TREE



TURF



PEST

Corporate Office  
P.O. Box 215  
Traverse City, MI 49685  
**877-250-2060**  
info@parshalltreecare.com

**PROPOSAL**

**Job Name**

Inland Township 20231105

**Monday, November 6, 2023**

Inland Township  
Rose Wirth  
19668 Honor Hwy  
Interlochen, MI 49643

**Expert:** Matthew Haro  
**Phone:** 231- 631 -0735  
**Email:** m.haro@parshalltreecare.com  
**Worksite:** 19668 Honor Hwy  
Interlochen, MI 49643

**(1) Tree Removal**

#	Item	Description	Qty	Cost
1	Trees	<b>Tree Removal</b> 2024:	0	<b>\$1,720.00</b>

- #21 Spruce (Alberta) (1) tree located along the west entrance by the Harper stone.
- #22 Elm (Siberian) 33" double leader located off of the East entrance by the Gray site.
- #23 Cedar 17" located off of the East entrance by the Case site.
  - *Rigging/ropes will be needed.*
  - *Cut down and remove to a low stump.*
  - *Chip and remove all cut material.*
  - *Complete with a thorough final cleanup.*

**Subtotal:** \$1,720.00

**Tax:** \$0.00

**(1) Tree Removal Total:** \$1,720.00

**(1) Tree Removal and/or Pruning**

#	Item	Description	Qty	Cost
2	Logs	<b>Log Pick up</b>	0	<b>\$200.00</b>

Large-diameter trunk wood too large to go through the chipper will be cut into long sections and placed by the road for pickup shortly after the work is completed. The log crew will finish with a thorough final clean-up.

- #22 Elm (Siberian) 33" double leader located off of the East entrance by the Gray site.
- #23 Cedar 17" located off of the East entrance by the Case site.



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## PROPOSAL

**Subtotal:** \$200.00

**Tax:** \$0.00

**(1) Tree Removal and/or Pruning Total:** \$200.00

### (2) Stump Grinding

#	Item	Description	Qty	Cost
3	Stump(s)	<b>Stump Grinding</b>	0	\$1,100.00

Parshall's will contact MISS DIG for **public** utility location services and have underground utilities marked for safe stump grinding operations. Standard stump grinding will grind wood material down to 8-12" below the grade. *PTCE is not responsible for damages to underground sprinklers, drain lines, invisible dog fences, or underground cables unless the authorizing party adequately and accurately maps the system(s) and a copy is presented before or at the time the work is performed. Please be aware that if the ground is frozen, stump grinding services may need to be completed at a later date, once weather/ground conditions permit.*

- #1 Maple 27.5" Located right of the road on the west entrance.
- #2 Pine (White) 34" Located right of the road on the west entrance.
- #3 Elm (Siberian) 21.5" Double leader located right of the road on the east entrance.
- #4 Hemlock 27" Triple leader located left of the road on the east entrance.
- #5 Cedar 19" located directly behind #4.
- #21 Spruce (Alberta) (1) tree located along the west entrance by the Harper stone.
- #22 Elm (Siberian) 33" double leader located off of the East entrance by the Gray site.
- #23 Cedar 17" located off of the East entrance by the Case site.
- #24 Stump(s) 18" located off of the East entrance between the Case sites.

4	Stump(s)	<b>Stump Grinding Cleanup</b>	0	\$990.00
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Clean up, haul away and dispose of stump grinding shaving mess. Our thorough cleanup and disposal option saves the property owner from a tough clean-up job that is left over after their stump(s) have been properly ground. This service usually takes longer than the grinding itself.

- #1 Maple 27.5" Located right of the road on the west entrance.
- #2 Pine (White) 34" Located right of the road on the west entrance.
- #3 Elm (Siberian) 21.5" Double leader located right of the road on the

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## PROPOSAL

east entrance.

- #4 Hemlock 27" Triple leader located left of the road on the east entrance.
- #5 Cedar 19" located directly behind #4.
- #21 Spruce (Alberta) (1) tree located along the west entrance by the Harper stone.
- #22 Elm (Siberian) 33" double leader located off of the East entrance by the Gray site.
- #23 Cedar 17" located off of the East entrance by the Case site.
- #24 Stump(s) 18" located off of the East entrance between the Case sites.

5 Stump(s)

### Topsoil Application

0

**\$850.00**

Parshall's will purchase, pick up, deliver, and install fresh topsoil to the stump ground site. At this time, the stump grinding crew will have topsoil to amend any divots that were made from heavy trunk wood or equipment during the removal process. Please see the terms and conditions for Lawn Repair. Site conditions cannot be controlled by PTCE after the topsoil and seed applications have been completed therefore we do not warranty seed germination. (If the seed does not germinate, reseeding will be an additional cost upon client request).

- #1 Maple 27.5" Located right of the road on the west entrance.
- #2 Pine (White) 34" Located right of the road on the west entrance.
- #3 Elm (Siberian) 21.5" Double leader located right of the road on the east entrance.
- #4 Hemlock 27" Triple leader located left of the road on the east entrance.
- #5 Cedar 19" located directly behind #4.
- #21 Spruce (Alberta) (1) tree located along the west entrance by the Harper stone.
- #22 Elm (Siberian) 33" double leader located off of the East entrance by the Gray site.
- #23 Cedar 17" located off of the East entrance by the Case site.
- #24 Stump(s) 18" located off of the East entrance between the Case sites.

**Subtotal:** \$2,940.00

**Tax:** \$0.00

**(2) Stump Grinding Total:** \$2,940.00

**PARSHALL**



TREE



TURF



PEST

Corporate Office  
P.O. Box 215  
Traverse City, MI 49685  
**877-250-2060**  
info@parshalltreecare.com

**PROPOSAL**

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**Signature**

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**Date**

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