

## INLAND TOWNSHIP BOARD MEETING

February 12, 2024 at 6:00 p.m.

19668 Honor Hwy., Interlochen

**Call to Order** by Supervisor Davis

**Invocation** by David Davis

**Pledge of Allegiance** was recited

**Roll Call** Present: Supervisor Davis, Clerk Wirth, Treasurer Zielinski, Trustee Miller, Trustee Brouwer

**Public Comment\*** was received at 6:02 p.m. close at 6:06 p.m.

**Approval of Meeting Agenda:** **Move** to approve meeting agenda by Davis with additions (add Benzie Bus to reports #1, Salary Committee between Zoning/Board Member reports, New Business Record Patriot & Ad Hoc Website review committee), 2<sup>nd</sup> by Wirth                      Ayes all                      Nays none                      Motion carries

### Approval of Consent Agenda

- Minutes from January 8, 2024 & January 30, 2024
- Financial Reports
- Prepaid Bills/Tax Account: 15218-15223= \$9,156.86/32&33E, 2843-2851=\$908,083.08
- Payroll: # 1000916, 1000974-1000992, 15216, EFT40=\$16,930.86
- Unpaid Bills: #15224-15236= \$8,320.00
- Budget Adjustments/Amendments

**Move** to approve consent agenda by Miller as presented with unpaids #15224-15236= \$8,320.00, 2<sup>nd</sup> by Davis

**Move** to amend previous motion by Brouwer to remove January 8 minutes, 2<sup>nd</sup> by Davis

Ayes all                      Nays none                      Motion carries

Roll Call for original motion Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Nays none                      Motion carries

**Move** to approve January 8, 2024 minutes with additions of Ad hoc to #7 reports, 2<sup>nd</sup> by Wirth

Ayes all                      Nays none                      Motion carries

### Reports:

1. Benzie Bus – Doreen Strang gave annual report
2. County Commissioner – written report received from Commissioner Jeanott
3. Fire Chief – Chief Pfof gave report for previous month
4. Parks & Recreation – Report given by Peggy Case
5. Fire Association – Report given by Jenice Skusa
6. Inland Planning Commission – Report given by Mary Miller. Next meeting February 19th
7. Event Committee – Report given by David Davis.
8. **Ad hoc** Website **review** Committee – Report given by Jim Brouwer

Therese Zielinski asked for approval to cancel constant contact from the current website in light of getting a new website.

**Move** to remove credit card and cancel Constant Contact from website by Zielinski, 2<sup>nd</sup> by Davis

Ayes all                      Nays none                      Motion carries

9. Land Committee – Report given by David Davis

10. Zoning/Blight Administrator – written report was received

11. **Salary Committee** – Report given by Laura Turmel and asked to add new member to committee

**Move** to add Lindsey Huggett to the salary committee by Wirth, 2<sup>nd</sup> by Brouwer

Ayes all                      Nays none                      Motion carries

12. Board Member Reports – Report given by Rose Wirth regarding upcoming election. Report given by Therese Zielinski regarding written documentation to move money to Michigan Class. Report given by Jim Brouwer regarding trustee office hours in the future.

### Old Business

1. PC planner – move to March
2. Security cameras – Received cost from Grand Traverse Mobile

**Move** by Miller to pay for Kenwood Grand Traverse Mobile from dept. 265 for project total \$2410.00, 2<sup>nd</sup> by Zielinski  
 Roll call: Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Nays none Motion carries

3. Board of Review member appointment – Supervisor recommended appointing Jim Weller

**Move** by Davis to appoint Jim Weller as a Board of Review member, 2<sup>nd</sup> by Brouwer  
 Ayes – all Nays – none Motion carries

4. ZBA member appointment – discussed

5. Boardroom stream set up – move to March

**New Business**

1. Letterhead

**Move** by Davis to approve Inland Township Letterhead with corrections, 2<sup>nd</sup> by Miller  
 Ayes all Nays none Motion carries

2. Petty cash – discussed

3. Park projects – Lamb Rd and Lake Ann Rd Parks- proposed benches, pavilions for Lamb Road Park and bathroom for Lake Ann Road Park

For Lamb Road Park:

**Move** by Miller to approve picnic tables for \$530, pavilion for \$5000, trees & grass for \$150 and to round the total to \$6000 for additional costs, 2<sup>nd</sup> by Brouwer

Roll call: Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Nays none Motion carries

For Lake Ann Park:

**Move** by Zielinski to get a perk test done for a drain field, 2<sup>nd</sup> by Brouwer

Roll call: Ayes – Brouwer, Miller, Zielinski, Wirth, Davis Nays none Motion carries

4. Website recommendation to contract with Munibit and have the committee remain active to assist with design of website

**Move** by Davis to sign contract with Munibit for website services for \$979 for first year, 2<sup>nd</sup> by Zielinski

Roll call: Ayes Brouwer, Zielinski, Wirth, Davis Nays Miller Motion carries

**Move** by Davis to set up website committee with members of the Ad hoc committee to set up and design new township website, 2<sup>nd</sup> by Miller Ayes all Nays none Motion carries

5. Publish Auditor bids

**Move** by Zielinski to publish in Record Eagle and Record Patriot for bids for auditor for 2022-2023 & 2023-2024 at least 3 days, 2<sup>nd</sup> by Miller

Roll call: Ayes Brouwer, Miller, Zielinski, Wirth Nays Davis Motion carries

**Recess** at 8:43 p.m. Reconvene at 8:45

6. Preliminary Budget Discussion was discussed

7. MTA Conference

**Move** by Therese that anybody on board, Zoning, Planning Commission can attend and we pay mileage and per diem, 2<sup>nd</sup> by Miller

Roll call: Ayes Brouwer, Miller, Zielinski, Wirth, Davis Nays none Motion carries

8. **Record Patriot** – discussion was received regarding townships continued relationship with the paper due to some of its reporting

**Any Other Business to come before the Board**

**Public Comment\*** was received at 9:05 p.m.

**Adjournment** Move to adjourn by Miller, 2<sup>nd</sup> by Zielinski Ayes all Nays none Motion carries

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David Davis, Supervisor

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Rose Wirth, Clerk

CASH SUMMARY BY ACCOUNT FOR INLAND TOWNSHIP  
 FROM 02/01/2024 TO 02/29/2024  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2024	Total Debits	Total Credits	Ending Balance 02/29/2024
<b>Fund 101 GENERAL FUND</b>					
001.000	CASH-CHECKING	(255,295.40)	111,203.58	25,282.64	(169,374.46)
001.002	CASH-CHECKING - SWEEP ACCOUNT	0.00	0.00	0.00	0.00
002.001	CASH-SAVINGS CENTRAL STATE BANK	13,081.88	0.00	0.00	13,081.88
002.005	CENTRAL STATE BANK - SAVINGS	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	134,539.20	0.00	0.00	134,539.20
002.011	SWERPS	791,843.83	0.00	0.00	791,843.83
003.001	TIME DEPOSIT - CENTRAL STATE BANK	15,465.64	0.00	0.00	15,465.64
003.002	CERTIFICATES OF DEPOSIT - HONOR STATE B	0.00	0.00	0.00	0.00
003.003	OLD CD	7,568.98	0.00	0.00	7,568.98
003.005	CERTIFICATES OF DEPOSIT HSB 621	53,364.65	0.00	0.00	53,364.65
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.001	IMPREST CASH -TAX ACCOUNT	200.00	0.00	0.00	200.00
<b>GENERAL FUND</b>		<b>760,968.78</b>	<b>111,203.58</b>	<b>25,282.64</b>	<b>846,889.72</b>
<b>Fund 151 CEMETERY TRUST FUND</b>					
002.000	CASH-SAVINGS	7,242.60	0.00	0.00	7,242.60
<b>Fund 152 BRUNDAGE CEMETERY</b>					
001.000	CASH-CHECKING	1,609.11	0.00	0.00	1,609.11
<b>Fund 153 COUNTRYSIDE CEMETERY</b>					
001.000	CASH-CHECKING	333.35	0.00	0.00	333.35
<b>Fund 203 LOCAL ROAD MILLAGE FUND</b>					
001.000	CASH-CHECKING	170,690.19	42,829.02	0.00	213,519.21
002.006	MICHIGAN CLASS	16,126.36	0.00	0.00	16,126.36
<b>LOCAL ROAD MILLAGE FUND</b>		<b>186,816.55</b>	<b>42,829.02</b>	<b>0.00</b>	<b>229,645.57</b>
<b>Fund 206 FIRE FUND</b>					
001.000	CASH-CHECKING	105,964.94	87,948.26	14,852.80	179,060.40
002.006	MICHIGAN CLASS	223,314.25	0.00	0.00	223,314.25
<b>FIRE FUND</b>		<b>329,279.19</b>	<b>87,948.26</b>	<b>14,852.80</b>	<b>402,374.65</b>
<b>Fund 208 PARK/RECREATION FUND</b>					
001.000	CASH-CHECKING	(18,684.63)	0.00	3,004.00	(21,688.63)
002.000	CASH-SAVINGS	26,697.69	0.00	0.00	26,697.69
002.006	MICHIGAN CLASS	2,882.53	0.00	0.00	2,882.53
003.006	CERTIFICATES OF DEPOSIT	719.24	0.00	0.00	719.24
<b>PARK/RECREATION FUND</b>		<b>11,614.83</b>	<b>0.00</b>	<b>3,004.00</b>	<b>8,610.83</b>
<b>Fund 211 FIRE ASSOCIATION</b>					
001.000	CASH-CHECKING	5,544.10	2,790.00	55.12	8,278.98
002.006	MICHIGAN CLASS	17,445.13	0.00	0.00	17,445.13
<b>FIRE ASSOCIATION</b>		<b>22,989.23</b>	<b>2,790.00</b>	<b>55.12</b>	<b>25,724.11</b>
<b>Fund 213 FIRE EQUIPMENT MILLAGE FUND</b>					
001.000	CASH-CHECKING	93,471.59	43,972.84	1,275.47	136,168.96
002.006	MICHIGAN CLASS	166,128.39	0.00	0.00	166,128.39

FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2024	Total Debits	Total Credits	Ending Balance 02/29/2024
	<b>FIRE EQUIPMENT MILLAGE FUND</b>	259,599.98	43,972.84	1,275.47	302,297.35
Fund 214	<b>PLANNING/ZONING COMMISSION</b>	16,611.29	1,480.00	2,026.59	16,064.70
001.000	CASH-CHECKING				
Fund 216	<b>SPECIAL EVENTS FUND</b>	1,334.04	36.40	0.00	1,370.44
001.000	CASH-CHECKING				
001.002	SWEEP CASH-CHECKING	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	5,294.14	0.00	0.00	5,294.14
004.000	PETTY CASH	0.00	0.00	0.00	0.00
	<b>SPECIAL EVENTS FUND</b>	6,628.18	36.40	0.00	6,664.58
Fund 252	<b>WATER SUPPRESSION FUND</b>	17,482.98	880.00	50.00	18,312.98
001.000	CASH-CHECKING				
002.006	MICHIGAN CLASS	9,947.18	0.00	0.00	9,947.18
	<b>WATER SUPPRESSION FUND</b>	27,430.16	880.00	50.00	28,260.16
Fund 285	<b>AMERICAN RESCUE PLAN ACT</b>	201,802.46	0.00	0.00	201,802.46
001.000	CASH-CHECKING				
001.002	SWEEP CASH-CHECKING	0.00	0.00	0.00	0.00
	<b>AMERICAN RESCUE PLAN ACT</b>	201,802.46	0.00	0.00	201,802.46
Fund 402	<b>EQUIPMENT REPLACEMENT FUND</b>	2,879.60	414.00	0.00	3,293.60
001.000	CASH-CHECKING				
001.002	SWEEP CASH-CHECKING	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	50,486.53	0.00	0.00	50,486.53
	<b>EQUIPMENT REPLACEMENT FUND</b>	53,366.13	414.00	0.00	53,780.13
Fund 701	<b>GENERAL AGENCY FUND</b>	5,100.12	997.50	4,227.62	1,870.00
001.000	CASH-CHECKING				
001.002	CASH-CHECKING	0.20	0.00	0.00	0.20
	<b>GENERAL AGENCY FUND</b>	5,100.32	997.50	4,227.62	1,870.20
Fund 703	<b>CURRENT TAX COLLECTION FUND</b>	450,338.06	678,450.87	811,129.32	317,659.61
001.003	TAX CHECKING ACCOUNT	(200.00)	0.00	0.00	(200.00)
004.000	PETTY CASH				
	<b>CURRENT TAX COLLECTION FUND</b>	450,138.06	678,450.87	811,129.32	317,459.61
	<b>TOTAL - ALL FUNDS</b>	2,341,530.22	971,002.47	861,903.56	2,450,629.13

CASH SUMMARY BY FUND FOR INLAND TOWNSHIP  
 FROM 02/01/2024 TO 02/29/2024  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 02/01/2024	Total Debits	Total Credits	Ending Balance 02/29/2024
101	GENERAL FUND	760,968.78	111,203.58	25,282.64	846,889.72
151	CEMETERY TRUST FUND	7,242.60	0.00	0.00	7,242.60
152	BRUNDAGE CEMETERY	1,609.11	0.00	0.00	1,609.11
153	COUNTRYSIDE CEMETERY	333.35	0.00	0.00	333.35
203	LOCAL ROAD MILLAGE FUND	186,816.55	42,829.02	0.00	229,645.57
206	FIRE FUND	329,279.19	87,948.26	14,852.80	402,374.65
208	PARK/RECREATION FUND	11,614.83	0.00	3,004.00	8,610.83
211	FIRE ASSOCIATION	22,989.23	2,790.00	55.12	25,724.11
213	FIRE EQUIPMENT MILLAGE FUND	259,599.98	43,972.84	1,275.47	302,297.35
214	PLANNING/ZONING COMMISSION	16,611.29	1,480.00	2,026.59	16,064.70
216	SPECIAL EVENTS FUND	6,628.18	36.40	0.00	6,664.58
252	WATER SUPPRESSION FUND	27,430.16	880.00	50.00	28,260.16
285	AMERICAN RESCUE PLAN ACT	201,802.46	0.00	0.00	201,802.46
402	EQUIPMENT REPLACEMENT FUND	53,366.13	414.00	0.00	53,780.13
701	GENERAL AGENCY FUND	5,100.32	997.50	4,227.62	1,870.20
703	CURRENT TAX COLLECTION FUND	450,138.06	678,450.87	811,129.32	317,459.61
TOTAL - ALL FUNDS		2,341,530.22	971,002.47	861,903.56	2,450,629.13

03/05/2024

CHECK REGISTER FOR INLAND TOWNSHIP - PREPAIDS  
CHECK DATE FROM 02/13/2024 - 03/05/2024

Check Date	Check Vendor Name	Description	Amount
Bank 101 G 101 GF			
02/19/2024	15237 BENZIE COUNTY ROAD COMMISSION	road gravel turtle lake	4,127.62
02/19/2024	15238 BENZIE COUNTY TREASURER	chargebacks 1.5.24	48.06
02/19/2024	15239 ELECTION SOURCE	election supplies	97.38
02/19/2024	15240 MEMBERSHIPWARE, LLC	minibit muncipal 3k annual website	979.00
02/19/2024	15241 Parshall Tree Service	Inland park tree removal	2,975.00
02/19/2024	15242 SAM's CLUB MC/SYNCB	supplies	3,762.12
02/19/2024	15243 VOID		V
02/19/2024	15244 Kay Szostakowski	deposit refund	50.00
02/20/2024	15245 GRAND TRAVERSE MOBILE COMMUNIC	additional security camaras	2,410.00
02/20/2024	15246 JPS INTEROPERABILITY SOLUTIONS	annual charges	1,738.00
02/22/2024	15247 AT&T MOBILITY	FD phone	81.18
02/22/2024	15248 DTE ENERGY	natural gas	546.81
02/22/2024	15249 VERIZON WIRELESS	Zoning phone	53.21
Total of 13 Checks:			<u><u>\$16,868.38</u></u>

03/05/2024

CHECK REGISTER FOR INLAND TOWNSHIP TAX ACCOUNT

CHECK DATE FROM 02/13/2024 - 03/05/2024

Check Date	Check Vendor Name	Description	Amount
Bank 220 220	TAX ACCOUNT		
02/14/2024	2853 Benzie County Central Schools	TAXES DUE TO OTHER UNITS-DISBURSEMENT	194,424.23
02/14/2024	2854 BENZIE COUNTY TREASURER	TAXES DUE TO OTHER UNITS	97,598.62
02/14/2024	2855 Benzie Bus	TAXES DUE TO OTHER UNITS-DISBURSEMENT	8,705.59
02/14/2024	2856 Nate Ely	Refund	1,142.09
02/15/2024	2857 Ian Streadwick	REFUND	70.73
02/18/2024	2858 Daniel Hintz	REFUND	181.44
02/18/2024	2859 Paul Winkler	REFUND	9.00
02/18/2024	2860 Judy Gauld	REFUND - 08-003-001-23	126.62
02/18/2024	2861 CORELOGIC INC	REFUND - 1008-009-002-04 SUMMMER	40.89
		REFUND - 1008-009-002-04 WINTER	70.21
02/18/2024	2862 CORELOGIC INC	REFUND - 1008-016-011-02	1,287.75
02/21/2024	2863 Almira Township	TAXES OWED TO ALMIRA - HADDAD	7,156.74
02/22/2024	2864 BENZIE COUNTY TREASURER	TAXES DUE TO OTHER UNITS	138,829.76
02/22/2024	2865 Benzie County Central Schools	TAXES DUE TO OTHER UNITS	269,910.13
02/22/2024	2866 Benzie Bus	TAXES DUE TO OTHER UNITS	12,250.09
02/22/2024	2867 Northwest Education Services	TAXES DUE TO OTHER UNITS	74,216.68
02/22/2024	2868 STATE OF MICHIGAN	STATE SCHOOL AID FUND	330.66
Total of 16 Checks:			<b>\$ 806,351.23</b>

For Payroll ID: 83 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/29/2024	PR	BEECHRAFT , CINDY	1000993	Payroll ID: 83		
JE: 1240 POSTED (ID: 9205)			101-000-001.000	CASH-CHECKING	38.55	
			101-000-228.000	DUE TO STATE OF MICHIGAN		6.21
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		32.34
			206-000-001.000	CASH-CHECKING		157.17
			206-336-704.000	WAGES PART TIME	146.00	
			206-336-709.000	FICA	11.17	
					<u>195.72</u>	<u>195.72</u>
02/29/2024	PR	FOSTER , LANDON OTTO	1000994	Payroll ID: 83		
JE: 1241 POSTED (ID: 9205)			101-000-001.000	CASH-CHECKING	44.96	
			101-000-228.000	DUE TO STATE OF MICHIGAN		9.78
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		35.18
			206-000-001.000	CASH-CHECKING		247.59
			206-336-704.000	WAGES PART TIME	230.00	
			206-336-709.000	FICA	17.59	
					<u>292.55</u>	<u>292.55</u>
02/29/2024	PR	GUNDERSON , KYLE ALLEN	1000995	Payroll ID: 83		
JE: 1242 POSTED (ID: 9205)			101-000-001.000	CASH-CHECKING	3.53	
			101-000-228.000	DUE TO STATE OF MICHIGAN		0.77
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		2.76
			206-000-001.000	CASH-CHECKING		19.38
			206-336-704.000	WAGES PART TIME	18.00	
			206-336-709.000	FICA	1.38	
					<u>22.91</u>	<u>22.91</u>
02/29/2024	PR	HADFIELD , KAYLA J	1000996	Payroll ID: 83		
JE: 1243 POSTED (ID: 9205)			101-000-001.000	CASH-CHECKING	6.44	
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		6.44
			206-000-001.000	CASH-CHECKING		45.22
			206-336-704.000	WAGES PART TIME	42.00	
			206-336-709.000	FICA	3.22	
					<u>51.66</u>	<u>51.66</u>
02/29/2024	PR	HUFFMAN , PAUL ALAN	1000997	Payroll ID: 83		
JE: 1244 POSTED (ID: 9205)			101-000-001.000	CASH-CHECKING	11.73	
			101-000-228.000	DUE TO STATE OF MICHIGAN		2.55



For Payroll ID: 83 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/29/2024	PR	JOHNSON , ALEX CARL	101-000-229.000	DUE TO FEDERAL GOVERNMENT		9.18
JE: 1245 POSTED (ID: 9205)			214-000-001.000	CASH-CHECKING		64.59
			214-701-704.000	WAGES PART TIME	60.00	
			214-701-709.000	FICA	4.59	
					<u>76.32</u>	<u>76.32</u>
02/29/2024	PR	JOHNSON , ALEX CARL	101-000-001.000	CASH-CHECKING	25.79	5.61
JE: 1245 POSTED (ID: 9205)			101-000-228.000	DUE TO STATE OF MICHIGAN		20.18
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		142.09
			206-000-001.000	CASH-CHECKING		
			206-336-704.000	WAGES PART TIME	132.00	
			206-336-709.000	FICA	10.09	
					<u>167.88</u>	<u>167.88</u>
02/29/2024	PR	JOHNSON, ALEXANDER G	101-000-001.000	CASH-CHECKING	26.58	5.78
JE: 1246 POSTED (ID: 9205)			101-000-228.000	DUE TO STATE OF MICHIGAN		20.80
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		146.40
			206-000-001.000	CASH-CHECKING		
			206-336-704.000	WAGES PART TIME	136.00	
			206-336-709.000	FICA	10.40	
					<u>172.98</u>	<u>172.98</u>
02/29/2024	PR	LENTEN , JEFFREY ROBERT	101-000-001.000	CASH-CHECKING	4.30	0.94
JE: 1247 POSTED (ID: 9205)			101-000-228.000	DUE TO STATE OF MICHIGAN		3.36
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		23.68
			206-000-001.000	CASH-CHECKING		
			206-336-704.000	WAGES PART TIME	22.00	
			206-336-709.000	FICA	1.68	
					<u>27.98</u>	<u>27.98</u>
02/29/2024	PR	MILLER , MARY E	101-000-001.000	CASH-CHECKING		381.22
JE: 1248 POSTED (ID: 9205)			101-000-228.000	DUE TO STATE OF MICHIGAN		11.76
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		65.36
			101-101-703.000	SALARIES	216.75	
			101-101-709.000	FICA	16.59	
			101-262-704.000	WAGES PART TIME	225.00	

For Payroll ID: 83 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/29/2024	PR	PPOST , DAYTON D				
JE: 1249 POSTED (ID: 9205)						
			214-000-001.000	CASH-CHECKING		64.59
			214-701-704.000	WAGES PART TIME	60.00	
			214-701-709.000	FICA	4.59	
						522.93
						522.93
02/29/2024	PR	PPOST , DAYTON D				
JE: 1249 POSTED (ID: 9205)						
			101-000-001.000	CASH-CHECKING	557.98	
			101-000-228.000	DUE TO STATE OF MICHIGAN		85.85
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		472.13
			206-000-001.000	CASH-CHECKING		2,174.53
			206-336-703.000	SALARIES - FIRE CHIEF	1,500.00	
			206-336-704.000	WAGES PART TIME	520.00	
			206-336-709.000	FICA	154.53	
						2,732.51
						2,732.51
02/29/2024	PR	SKUSA , JENICE LYNN				
JE: 1250 POSTED (ID: 9205)						
			101-000-001.000	CASH-CHECKING	27.24	
			101-000-228.000	DUE TO STATE OF MICHIGAN		5.00
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		22.24
			206-000-001.000	CASH-CHECKING		86.12
			206-336-704.000	WAGES PART TIME	80.00	
			206-336-709.000	FICA	6.12	
						113.36
						113.36
02/29/2024	PR	SMITH, DEREK J				
JE: 1251 POSTED (ID: 9205)						
			101-000-001.000	CASH-CHECKING	164.52	
			101-000-228.000	DUE TO STATE OF MICHIGAN		39.24
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		125.28
			206-000-001.000	CASH-CHECKING		740.64
			206-336-703.001	SALARIES - ASSISTANT FIRE CHIEF	600.00	
			206-336-704.000	WAGES PART TIME	88.00	
			206-336-709.000	FICA	52.64	
						905.16
						905.16
02/29/2024	PR	THOMAS , NELLIE M				
JE: 1252 POSTED (ID: 9205)						
			101-000-001.000	CASH-CHECKING	11.73	
			101-000-228.000	DUE TO STATE OF MICHIGAN		2.55
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		9.18
			214-000-001.000	CASH-CHECKING		64.59
			214-701-704.000	WAGES PART TIME	60.00	

For Payroll ID: 83 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/29/2024	PR	TURMEL, LAURA L.	214-701-709.000	FICA	4.59	
				1001006 Payroll ID: 83		
JE: 1253 POSTED (ID: 9205)			Check:			
			101-000-001.000	CASH-CHECKING	15.64	
			101-000-228.000	DUE TO STATE OF MICHIGAN		3.40
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		12.24
			214-000-001.000	CASH-CHECKING		86.12
			214-701-704.000	WAGES PART TIME	80.00	
			214-701-709.000	FICA	6.12	
					101.76	101.76
02/29/2024	PR	WADDELL, AIDEN R	214-701-709.000	FICA	4.59	
				1001007 Payroll ID: 83		
JE: 1254 POSTED (ID: 9205)			Check:			
			101-000-001.000	CASH-CHECKING	5.52	
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		5.52
			206-000-001.000	CASH-CHECKING		38.76
			206-336-704.000	WAGES PART TIME	36.00	
			206-336-709.000	FICA	2.76	
					44.28	44.28
02/29/2024	PR	WIRTH, ROSE A	214-701-709.000	FICA	4.59	
				1001008 Payroll ID: 83		
JE: 1255 POSTED (ID: 9205)			Check:			
			101-000-001.000	CASH-CHECKING	15.64	
			101-000-228.000	DUE TO STATE OF MICHIGAN		3.40
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		12.24
			214-000-001.000	CASH-CHECKING		86.12
			214-701-704.001	WAGES - PC RECORDING SECRETARY	80.00	
			214-701-709.000	FICA	6.12	
					101.76	101.76
<b>Grand Totals:</b>						
					578.93	182.84
					216.75	854.43
					16.59	
					225.00	
					1,500.00	3,821.58
					600.00	
					1,450.00	
					271.58	
						366.01

For Payroll ID: 83 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
			214-701-704.000	WAGES PART TIME	260.00	
			214-701-704.001	WAGES - PC RECORDING SECRETARY	80.00	
			214-701-709.000	FICA	26.01	
					<u>5,224.86</u>	<u>5,224.86</u>

For Payroll ID: 84 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/29/2024	PR	BEECHRAFT , CINDY	1001009	Payroll ID: 84		
JE: 1256 POSTED (ID: 9206)			Check:			
			101-000-001.000	CASH-CHECKING		298.34
			101-000-228.000	DUE TO STATE OF MICHIGAN		14.88
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		63.56
			101-265-703.000	SALARIES	100.00	
			101-265-709.000	FICA	7.65	
			101-268-703.000	SALARIES	250.00	
			101-268-709.000	FICA	19.13	
					376.78	376.78
02/29/2024	PR	BROUWER, JAMES R	1001010	Payroll ID: 84		
JE: 1257 POSTED (ID: 9206)			Check:			
			101-000-001.000	CASH-CHECKING		200.16
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		33.18
			101-101-703.000	SALARIES	216.75	
			101-101-709.000	FICA	16.59	
					233.34	233.34
02/29/2024	PR	BROW , GUNNAR P.	1001011	Payroll ID: 84		
JE: 1258 POSTED (ID: 9206)			Check:			
			101-000-001.000	CASH-CHECKING		384.79
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		63.76
			101-257-703.000	WAGES - ASSESSOR	416.67	
			101-257-709.000	FICA	31.88	
					448.55	448.55
02/29/2024	PR	CASE, MARGARET J	1001012	Payroll ID: 84		
JE: 1259 POSTED (ID: 9206)			Check:			
			101-000-001.000	CASH-CHECKING		577.50
			101-262-704.000	WAGES PART TIME	577.50	
					577.50	577.50
02/29/2024	PR	COMBS , CHRISTINE M	1001013	Payroll ID: 84		
JE: 1260 POSTED (ID: 9206)			Check:			
			101-000-001.000	CASH-CHECKING		240.00
			101-262-704.000	WAGES PART TIME	240.00	
					240.00	240.00
02/29/2024	PR	COMBS , DAVID L.	1001014	Payroll ID: 84		
JE: 1261 POSTED (ID: 9206)			Check:			
			101-000-001.000	CASH-CHECKING		315.00

For Payroll ID: 84 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/29/2024	PR	DAVIS, DAVID G	101-262-704.000	WAGES PART TIME	315.00	315.00
JE: 1262 POSTED (ID: 9206)						
02/29/2024	PR	DEW, MARI E	101-000-001.000	CASH-CHECKING		1,856.76
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		291.48
			101-171-703.000	SALARIES - SUPERVISOR	1,905.00	
			101-171-709.000	FICA	145.74	
			101-262-704.000	WAGES PART TIME	97.50	
					2,148.24	2,148.24
02/29/2024	PR	DEW, MARI E	101-000-001.000	CASH-CHECKING		540.75
JE: 1263 POSTED (ID: 9206)						
02/29/2024	PR	FLIEBING, MONIKA	101-262-704.000	WAGES PART TIME	540.75	540.75
JE: 1264 POSTED (ID: 9206)						
02/29/2024	PR	GAULD, JUDY	101-000-001.000	CASH-CHECKING		236.25
			101-262-704.000	WAGES PART TIME	236.25	
					540.75	540.75
02/29/2024	PR	GAULD, JUDY	101-000-001.000	CASH-CHECKING		97.50
JE: 1265 POSTED (ID: 9206)						
02/29/2024	PR	KUZNICKI, CATHERINE M	101-262-704.000	WAGES PART TIME	97.50	97.50
JE: 1266 POSTED (ID: 9206)						
02/29/2024	PR	MURPHY, SHARON L	101-000-001.000	CASH-CHECKING		1,557.40
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		17.20
			101-215-704.000	WAGES PART TIME	112.50	
			101-215-709.000	FICA	8.60	
			101-262-704.000	WAGES PART TIME	1,453.50	
					1,574.60	1,574.60
02/29/2024	PR	MURPHY, SHARON L	101-000-001.000	CASH-CHECKING		477.45
JE: 1267 POSTED (ID: 9206)						

For Payroll ID: 84 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
02/29/2024	PR	PRESCOTT, SANDRA	101-262-704.000	WAGES PART TIME	477.45	
JE: 1268 POSTED (ID: 9206)			Check: 1001021 Payroll ID: 84		477.45	477.45
02/29/2024	PR	REICHARD, THOMAS J	101-000-001.000	CASH-CHECKING		78.75
JE: 1269 POSTED (ID: 9206)			101-262-704.000	WAGES PART TIME	78.75	78.75
02/29/2024	PR	ROBOTHAM, LINDA K	101-000-001.000	CASH-CHECKING		120.00
JE: 1270 POSTED (ID: 9206)			101-262-704.000	WAGES PART TIME	120.00	120.00
02/29/2024	PR	SCHAUB, ANN - MARIE	101-000-001.000	CASH-CHECKING		105.00
JE: 1271 POSTED (ID: 9206)			101-262-704.000	WAGES PART TIME	105.00	105.00
02/29/2024	PR	STODDART, PATRICIA A.	101-000-001.000	CASH-CHECKING		240.00
JE: 1272 POSTED (ID: 9206)			101-262-704.000	WAGES PART TIME	240.00	240.00
02/29/2024	PR	STRUBLE, TANYA ROSE	101-000-001.000	CASH-CHECKING		753.00
JE: 1273 POSTED (ID: 9206)			101-262-704.000	WAGES PART TIME	753.00	753.00
02/29/2024	PR	WELLER, JAMES C	101-000-001.000	CASH-CHECKING		753.00
JE: 1274 POSTED (ID: 9206)			101-262-704.000	WAGES PART TIME	753.00	753.00

For Payroll ID: 84 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
			101-000-001.000	CASH-CHECKING	146.62	
			101-000-228.000	DUE TO STATE OF MICHIGAN		31.88
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		114.74
			214-000-001.000	CASH-CHECKING		807.37
			214-701-702.000	WAGES FULL TIME	750.00	
			214-701-709.000	FICA	57.37	
					<u>953.99</u>	<u>953.99</u>
02/29/2024	PR	WIRTH , ROSE A.	Check:	1001028 Payroll ID: 84		
			101-000-001.000	CASH-CHECKING		1,501.33
			101-000-228.000	DUE TO STATE OF MICHIGAN		85.00
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		566.67
			101-215-703.000	SALARIES - CLERK	2,000.00	
			101-215-709.000	FICA	153.00	
					<u>2,153.00</u>	<u>2,153.00</u>
02/29/2024	PR	ZIELINSKI, THERESE L	Check:	1001029 Payroll ID: 84		
			101-000-001.000	CASH-CHECKING		1,559.47
			101-000-228.000	DUE TO STATE OF MICHIGAN		80.96
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		410.31
			101-253-703.000	SALARIES - TREASURER	1,905.00	
			101-253-709.000	FICA	145.74	
					<u>2,050.74</u>	<u>2,050.74</u>
			101-000-001.000	CASH-CHECKING		11,112.83
			101-000-228.000	DUE TO STATE OF MICHIGAN		212.72
			101-000-229.000	DUE TO FEDERAL GOVERNMENT		1,560.90
			101-101-703.000	SALARIES	216.75	
			101-101-709.000	FICA	16.59	
			101-171-703.000	SALARIES - SUPERVISOR	1,905.00	
			101-171-709.000	FICA	145.74	
			101-215-703.000	SALARIES - CLERK	2,000.00	
			101-215-704.000	WAGES PART TIME	112.50	
			101-215-709.000	FICA	161.60	
			101-253-703.000	SALARIES - TREASURER	1,905.00	
			101-253-709.000	FICA	145.74	
			101-257-703.000	WAGES - ASSESSOR	416.67	
			101-257-709.000	FICA	31.88	
			101-262-704.000	WAGES PART TIME	5,452.20	
			101-265-703.000	SALARIES	100.00	
			101-265-709.000	FICA	7.65	
			101-268-703.000	SALARIES	250.00	
			101-268-709.000	FICA	19.13	
					<u>2,050.74</u>	<u>2,050.74</u>

Grand Totals:



For Payroll ID: 84 Check Date: 02/29/2024 Pay Period End Date: 02/29/2024

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
			214-000-001.000	CASH-CHECKING		807.37
			214-701-702.000	WAGES FULL TIME	750.00	
			214-701-709.000	FICA	57.37	
					<u>13,693.82</u>	<u>13,693.82</u>

**County Commissioner Report**  
**Art Jeannot**  
**3-2024**

- **County Administration**
  - The County has approximately \$42k remaining from ARPA funds and will be identifying qualifying activities in the next couple of months.
  - The Commissioners have been working with Networks Northwest to update the County's Master Plan. The process continues.
  - We approved 3 additional requests for funding from the opioid settlement.
  - \$3k was paid to the Benzie County Human Services Collaborative as dues owed for our inclusion.
  - Mandy Rieneer was appointed to the "*Taxation Advisory Board*" by Judge Mead. Jason Barnard will represent township supervisors. The appointments to a "Tax Advisory Board" are nearly complete. This is the next step in exploring a ballot initiative regarding Headlee.
- **Public Safety**
  - We are looking for ways to provide funding to adequately staff the jail.
- **Fiber Initiative**
  - We are working with Cherry Capital Communications to either acquire the RDOF rights from Mercury Broadband or ask them to begin doing their build out.
- **Maples**
  - Maples continue to focus on serving Benzie County residence. All residents admitted in January are from Benzie County. In addition approximately 90% of residents currently are from our County. Presently they are at 100% capacity. Profitability and use by local tax payers has been a focus for them. This has been an improvement from earlier times.
- **Other**
  - Michelle Thompson has been hired as the Executive Director of the MI Land Bank Association effective March 1<sup>st</sup>.
  - The Benzie County Road Commission continues to explore the development of a new building. In addition, there has been discussion of titling properties at Rail Road Point and Crystal Lake outlet to the County.

What are mounting options on benches?

Do you have color charts available?



Durability Meets Sustainability with Concrete Site Furnishings (Picnic Tables, Benches)

ADA Compliance Rules & Regulations for Picnic Tables and Benches

Powder Coating vs Thermoplastic - What's the difference?



Malibu Series Recycled Plastic Bench

**\$546.00 \$640.00**



Contour Recycled Plastic Park Bench

**\$837.00 \$1,247.00**

Hi everybody,

Below is a timeline for the Easter Egg Hunt at Inland Township Park On the 23rd of March. Please let me know if you have any questions or if you see any mistakes I've made. I'm also open for any improvements on this so please let me know if you have any ideas. Also I have handed out Flyers to Moomers, Lake Anne Elementary School, And a couple other small businesses. I have attached below the pdf of the flyer so if you feel that you know of anybody that needs one please print it off and hand them out at your leisure.

Also we have a event meeting on March 7th at 6:00 PM I have attached the zoom invitation at the bottom and I will send it out as an individual invitation after this email.

Once again if I've missed anybody please forward this to them.

Easter egg hunt timeline as follows:

March 3rd-22nd

Springtime or Easter music: Would anybody like to volunteer to create a playlist on a loop for people to listen to while the Easter egg hunt is going on? Please let me know via email. Marketing handing out of Flyers to businesses, churches, and schools.

March 3rd-16th

More bags of empty eggs or stuffed eggs and bags of candy or toys shall be bought or donated.

March 16th 1:00 pm

If people are available to help stuff Easter egg at inland Township Hall on the 16th of March at 1:00 PM that would be greatly appreciated. please respond to this email and let me know if you are available. Easter Bunny costume fitting For David Davis. If you're available please stop by and make sure the rabbit costume fits you.

March 23rd Day of the event.

10:am Amanda Lifvendahl And a helper will load What is on the list below into a truck from her house.  
generator  
extension cord  
power strip  
Sound system  
Walkie talkies  
Safety vests

Bunny costume  
Boxes of Easter eggs already stuff  
Box of clear garbage bags

10:30am or sooner

Amanda And helper will drive down To Bendon Town Hall go to the back room and pick up.

Two folding tables

6 folding chairs

Boxes of Easter eggs already stuffed

Signage for directing traffic to Easter Egg Hunt

11:am

Everyone is to meet at Inland Town Park to help set up and hide Easter eggs. People should be broken up into groups of volunteers doing the following.

Directing parking

Mc on the sound system

Easter Bunny Wrangler/ Help Easter Bunny so they don't get attacked by small children

Technician that operates a sound system generator and walkie talkies

People that hide Easter eggs

Signage to be put at us 31 directing people to inland town park. When you hide Easter eggs please don't make it too difficult. Also keep several bags of Easter eggs in reserves for those people that may show up late. The Easter Bunny can stay in the gazebo in a chair and take pictures with everybody at some point the Easter Bunny can walk around. The sound system we have has microphones so we have a pa so you can make announcements as to when The Easter Egg Hunt begins at 3:00 PM before that try and direct people to just taking pictures with the Easter Bunny. All parking should be directed to the very back by the softball fields

2pm -4:30

The event. Easter egg hunt starts at 3 PM. At 4:30 PM Walk the grounds look for trash or leftover Easter eggs. In the trash bags and the bags can go into the truck. help put everything back into Amanda's truck. Thank you see you at the next event.

Thank you,  
Ryan Presern  
708-420-6309

Inland Events is inviting you to a scheduled Zoom meeting.

Topic: Inland Events' Zoom Meeting

Time: Mar 7, 2024 06:00 PM Eastern Time (US and Canada)

Every month on the First Thu, until Dec 5, 2024, 10 occurrence(s)

Mar 7, 2024 06:00 PM

Apr 4, 2024 06:00 PM

May 2, 2024 06:00 PM

Jun 6, 2024 06:00 PM

Jul 4, 2024 06:00 PM

Aug 1, 2024 06:00 PM

Sep 5, 2024 06:00 PM

Oct 3, 2024 06:00 PM

Nov 7, 2024 06:00 PM

Dec 5, 2024 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.  
Monthly: [https://us06web.zoom.us/meeting/tZAvCuqqrTMuH900qTNCjZ2hm64Nisika4om/ics?icsToken=98tyKuGsrD4pGNedtByORpwIAI\\_4b-rztlxbgvoNzA7RLQNZWfH-O7QWHLtsGdPR](https://us06web.zoom.us/meeting/tZAvCuqqrTMuH900qTNCjZ2hm64Nisika4om/ics?icsToken=98tyKuGsrD4pGNedtByORpwIAI_4b-rztlxbgvoNzA7RLQNZWfH-O7QWHLtsGdPR)

**Join Zoom Meeting**

<https://us06web.zoom.us/j/84253238459?pwd=GU9Zapi3rcE4UuMseGEyYrgNoOqXHR.1>

Meeting ID: 842 5323 8459

Passcode: 5dNSYq

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**One tap mobile**

+13052241968,,84253238459#,,,,\*653045# US

+13092053325,,84253238459#,,,,\*653045# US

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**Dial by your location**

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 436 2866 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

Meeting ID: 842 5323 8459

Passcode: 653045

Find your local number: <https://us06web.zoom.us/u/kbI5GgT46u>

Website: [www.BenzieCRC.org](http://www.BenzieCRC.org)  
Email: [BenzieCRC@benzieroad.net](mailto:BenzieCRC@benzieroad.net)  
(231) 325-3051 Phone  
(231) 325-2767 Fax



11318 MAIN STREET  
P. O. BOX 68  
HONOR, MI 49640-0068

## Your Local Road Professionals

March 1, 2024

Rose Wirth, Clerk  
Inland Township  
19668 Honor Hwy  
Interlochen, MI 49643

Dear Rose,

Now that spring is just around the corner, it's time to start thinking about dusty roads.

Based on this year's bids, the cost for 38% calcium chloride we purchase is \$1,441.66/per mile. This price is \$162.96 higher than last year's rate. Your township will be responsible for 50% of this cost, which will be \$720.83/mile.

Should you request a second application, your township will likewise be responsible for 50% of the cost, plus the 8.5% administration fee. As before, any seasonal roads and other roads (ie. park roads) requested would be the township's responsible for 100% of this cost, including any grading and/or tree work necessary for our contractor's equipment to safely navigate. Reasonable advanced notice for any grading must be given to the Road Commission so that we can schedule maintenance.

If you wish to proceed, please send a written authorization as soon as possible on the attached authorization form either by mail or by email to [bcrclerk@benzieroad.net](mailto:bcrclerk@benzieroad.net).

The estimated cost for the **first** brine application for Inland Township is:

$$12.73 \text{ miles} \times \$720.83 = \$9,176.17 + 8.5\% \text{ overhead } (\$779.97) = \boxed{\$9,956.14}$$

The cost for the **second** application would be the same as the first.

The first brine application is expected to begin in mid-May to early June depending on conditions and scheduling. Second brining will be in July or August. ***If you know now that you would like the second brine application, please note that in the "Additional Comments" section of the attached authorization form.***

If you need any other information or want changes made to the list, please call me at (231) 325-3051 ext 205.

Sincerely,

Joe Nedow - Finance Manager/Secretary to the Board

The decision was made at the \_\_\_\_\_ Township board meeting held on \_\_\_\_\_, 2024 to have the roads on the list provided by the Benzie County Road Commission brined with the following exceptions;

Roads to be removed:

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Roads to be added:

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---

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Additional Comments (indicate here if a second brining is requested)

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---

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Signed:

---

\_\_\_\_\_ Township Clerk

Please mail, email ([brcclerk@benzieroad.net](mailto:brcclerk@benzieroad.net)) or fax (231- 325-2767) completed form to Joe Nedow, Benzie County Road Commission, P.O. Box 68, Honor, MI 49640 **no later than May 1, 2023.**





02/15/2024

Mr. David Davis  
Inland Township  
19668 Honor Highway  
Interlochen, MI 49643

Dear Paul,

We are in the process of finalizing our township cleanup dates for the upcoming 2024 season.

The scheduled date for Inland Township will be as follows:

May 4th, 2024 from 7:00am to 11:00am

The billing rates for 2024 will be as follows:

MSW - (Trash) will be: \$64.00 per compacted yard

Fuel Surcharge: 25% of total charges

Thank You for the opportunity in providing these services for you, as we are looking forward to the upcoming 2024 season.

If you have any questions, please contact me at the office at 231-943-8088.

Regards,  
Josh Tracey  
General Manager I

We the undersign officials would like to confirm and accept this proposal as noted above.

X \_\_\_\_\_ X \_\_\_\_\_

Date Accepted \_\_\_\_\_

Please return a copy of this signed proposal to:

By mail:

ATTN: Dylan Wimberley  
280 Hughes Dr,  
Traverse City, MI 49696

By email: [dwimberley@gflenv.com](mailto:dwimberley@gflenv.com)

Green Today, Green For Life.

**PUBLIC NOTICE OF TOWNSHIP MEETINGS**  
**INLAND TOWNSHIP**  
**19668 HONOR HWY.**  
**INTERLOCHEN MI 49643**  
**231-275-6568**

The Inland Township Board will meet the following dates and time for the remainder of the 2024/2025 fiscal year. All meetings will begin at 6:00 p.m. and will take place in the meeting room at the Inland Township Offices, 19668 Honor Hwy, Interlochen, Michigan

April 8, 2024

October 14, 2024 *Columbus Day*

May 13, 2024

November 11, 2024 *Veterans Day*

June 10, 2024

December 9, 2024

July 8, 2024

January 13, 2025

August 12, 2024

February 10, 2025

September 9, 2024

March 10, 2025

The Township offices will be closed on the following Federal/State Holiday dates for 2024 – 2025: May 27, 2024, July 4, 2024, September 2, 2024, November 11 & 28, 2024, December 25, 2024, January 1, 2025.

**Special meetings will be called as needed.**

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (4), and the Americans with Disabilities Act.

The Inland Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 7 days' notice to the Inland Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Inland Township Board by writing or calling the following: David Davis, Supervisor, 19668 Honor Hwy, Interlochen, Michigan, 231-275-6568.

Posted on \_\_\_\_\_

\_\_\_\_\_  
Rose A. Wirth, Clerk

**INLAND TOWNSHIP  
RESOLUTION ADOPTING  
POVERTY EXEMPTION POLICY AND GUIDELINES**

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and further Amended by PA 620 of 2002.

WHEREAS, pursuant to PA 390,1994, PA 620, 2002, and PA 135 of 2012 Inland Township, Benzie County adopts the following guidelines for the Supervisor/Assessor and Board of Review to implement. The guidelines shall include by not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible, a person shall do all the following on an annual basis;

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget.
- 6) The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review in March.
- 7) Any additional eligibility requirements as determined by the township board.

**A. APPENDIX A: FEDERAL POVERTY LEVELS FOR 2024**

The following are the Federal HHS poverty income standards for use in setting poverty exemption guidelines for 2024 assessments:

Size of Family Unit	Poverty Guidelines
1	\$14,580.00
2	\$19,720.00
3	\$24,860.00
4	\$30,000.00
5	\$35,140.00
6	\$40,280.00
7	\$45,420.00
8	\$50,560.00
For each additional person	\$5,140.00

The following Rules shall apply in determining exemption qualifications:

- A. The burden of providing poverty rests with the applicant.
- B. The determination of qualification for a poverty exemption shall be based on:
  - 1) The adjusted income level of the household.



**Resolution to Establish the Salary of the Township Trustee**

Resolution #2024- 02

**WHEREAS**, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**WHEREAS**, the Township Board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase in the cost of living since Board Members’ salaries were last adjusted, now

**BE IT RESOLVED**, that as of April 1, 2024, the salary of the office of Township Trustee shall be as follows:

**Trustee:** \$                      yearly salary

This Resolution was offered by Board Member                      , 2<sup>nd</sup> by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

\_\_\_\_\_  
Rose A. Wirth, Clerk

Date: March 11, 2024

## Resolution to Establish the Salary of the Township Treasurer

Resolution #2024- 03

**WHEREAS**, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**WHEREAS**, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

**BE IT RESOLVED**, that as of April 1, 2024 the salary of the office of Township Treasurer shall be as follows:

**Treasurer \$**                      yearly salary

This Resolution was offered by Board Member                      , 2<sup>nd</sup> by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

\_\_\_\_\_  
Rose A. Wirth, Clerk

Date: March 11, 2024

## Resolution to Establish the Salary of the Township Clerk

Resolution #2024- 04

**WHEREAS**, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**WHEREAS**, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

**BE IT RESOLVED**, that as of April 1, 2024, the salary of the office of Township Clerk shall be as follows:

**Clerk: \$**                      yearly salary

This Resolution was offered by Board Member                      , 2<sup>nd</sup> by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

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Rose A. Wirth, Clerk

Date: March 11, 2024

## Resolution to Establish the Salary of the Township Supervisor

Resolution #2024- 05

**WHEREAS**, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

**WHEREAS**, the Township Board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

**BE IT RESOLVED**, that as of April 1, 2024, the salary of the office of Township Supervisor shall be as follows:

**Supervisor: \$**                      yearly salary

This Resolution was offered by Board Member                      , 2<sup>nd</sup> by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

\_\_\_\_\_  
Rose A. Wirth, Clerk

Date: March 11, 2024



**INLAND TOWNSHIP  
FISCAL YEAR 2024 - 2025  
SALARY/WAGE SCHEDULE**

	<u>Position:</u>	<u>Annual</u>	<u>Monthly/Hourly/per mtg.</u>
elected	Supervisor		
elected	Clerk		
elected	Treasurer		
elected	Trustees		
	Assessor	\$6,000.00	\$500.00
part time	Zoning/Planning		\$750.00
part time	Janitor		250/Office 150/Bendon
part time	Administrative Assist		\$20 per hour
on-call	Fire Chief/MFR Chief		
on-call	Assistant Fire Chief		
on-call	Captain		
on-call	Lieutenants		
on-call	FF w/EMT/EMR		\$22/hour
on-call	FF or EMR/EMT		\$18/hour
on-call	Probationary		\$15/hour
on-call	In house		\$20/hour
as needed	Hourly Wage:		\$15/hour
as needed	Election Chairperson:		\$18/hour
as needed	Election Inspectors:		\$15/hour
as needed	Mechanic		\$26/hour
	<u>Pay for ZBA, IPC, BofR, Land Division</u>		
	Recording Sec.		\$80 mtg
	Chairs		\$80 mtg
	Other members		\$60 mtg
	Mileage:		<i>.67/mile</i>
	Per Diem:	\$60 per half day	\$120.00 per full day

**INLAND TOWNSHIP 2024 – 2025  
GENERAL APPROPRIATIONS ACT**

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATIONS ACT FOR INLAND TOWNSHIP; TO DEFINE THE POWERS AND DUTIES OF THE INLAND TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGET; AND TO PROVIDE REMEDIES FOR REFUSAL OF NEGLECT TO COMPLY WITH THE REQUIREMENTS OF THIS RESOLUTION.

The Board of Trustees of Inland Township resolves:

**SECTION 1: TITLE**

The resolution shall be known as the RESOLUTION # 2024-06 Inland Township General Appropriations Act.

**SECTION 2: PUBLIC HEARINGS ON THE BUDGET**

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in the Record Patriot March 6, 2024 and a public hearing on the proposed budget was held on March 11, 2024.

**SECTION 3: CHIEF ADMINISTRATION OFFICER**

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act (Section 10, 14), including annual preparation and presentation of the Inland Township Budget and periodically introducing budget adjustments and resolutions as deemed necessary.

**SECTION 4: FISCAL OFFICER**

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act (Sections 11, 12), including providing the Chief Administrative Officer with timely and accurate budget status reports no later than four (4) days prior to township meetings. The Fiscal Officer shall not expend any monies out of any cost center above cost center budgets.

**SECTION 5: MILLAGE LEVY**

The Inland Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage of 0.7382 mills for Township operations; voter authorized millage of 2.0000 mills for Fire Department operations; voter authorized millage of 1.0000 mills for Fire Equipment; voter authorize millage of 0.9740 for local roads.

**SECTION 6: ESTIMATED REVENUES AND EXPENDITURES**

Estimated Township General Fund Revenues for fiscal year 2024-2025 are based on Inland Township’s statutory 1 mill (subject to the Headlee Amendment), State Revenue Sharing and various miscellaneous revenues as listed in the proposed budget.

Estimated revenues and expenditures for fiscal year 2024-2025 are as follows:

<b>Fund</b>	<b>Revenue</b>	<b>Expenditure</b>
101 General	\$ 413,815.00	\$ 413,815.00
151 Perpetual Care	\$ 102.00	\$ 102.00
152 Brundage Cemetery	\$ 2,800.00	\$ 2,800.00
153 Countryside Cemetery	\$ 1,600.00	\$ 1,600.00
203 Local Roads Millage	\$ 103,397.00	\$ 103,397.00
206 Fire Operations	\$ 217,600.00	\$ 217,600.00
208 Parks & Recreation	\$ 15,100.00	\$ 15,100.00
211 Fire Association	\$ 4,250.00	\$ 4,250.00
213 Fire Equipment Millage	\$ 106,156.00	\$ 106,156.00
214 Planning/Zoning Commission	\$ 54,000.00	\$ 54,000.00
216 Special Events	\$ 6,000.00	\$ 6,000.00
252 Water Suppression	\$ 1,600.00	\$ 1,600.00
285 A.R.P.A.	\$ 201,802.00	\$ 201,802.00
402 Equipment Replacement	\$ 52,505.00	\$ 52,505.00

\*These funds recognize use of fund balance to balance revenues with expenditures.

**SECTION 7: ADOPTION OF BUDGET BY COST CENTER**

The Board of Trustees of Inland Township adopts the 2024-2025 fiscal year general fund and all other fund budgets by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center and may make transfers among various line items contained in the cost center appropriations. However, no transfers of appropriation for line items related to personnel may be made without prior Board approval by budget amendment.

**SECTION 8: TRANSFER AUTHORITY**

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers (or line items) without prior Board approval, if the amount to be transferred does not exceed 50% of the appropriated item from which the transfer is to be made. The Board shall be notified at its next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total General Fund Budget be changed without prior Board approval.

**SECTION 9: FISCAL REPORTS**

The fiscal officer shall transmit to the board at the end of each month, a report of financial operations, including but not limited to:

- A. A Cash Balance report for all funds showing actual cash on hand at the end of the previous month.
- B. Other reports upon request.

**SECTION 10: LIMIT ON OBLIGATIONS AND PAYMENTS**

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**SECTION 11: PAYMENT OF BILLS**

Pursuant to MCLA41.75, all claims (bills) against the Township shall be approved by the Inland Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

In emergencies, when necessary to protect the health, welfare, safety and well being of the community, the Supervisor may make or authorize expenditures up to \$1500.00 per incident. If the Supervisor is unavailable, the responsibility will become that of the Clerk. Invoices/receipt(s) from emergency purchases are to be presented to the Supervisor for signed approval. These signed invoices/receipt(s) will be submitted to the Clerk for immediate payment if necessary.

**SECTION 12: BUDGET MONITORING**

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenue in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that the expenditures shall exceed appropriations, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenue or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**SECTION 13: BOARD ADOPTION**

Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ to adopt the 2024-2025 General Appropriations Act as presented.

Upon roll call vote the following voted Aye:

The following voted Nay:

The following were absent/Excused:

The supervisor declared the motion carried and the resolution duly adopted at the Board meeting on the 11<sup>th</sup> day of March 2024.

March 11, 2024

Rose A. Wirth, Inland Township Clerk

Date

Pages attached: Proposed Budgets for the General Fund and all other funds.