

INLAND TOWNSHIP BOARD MEETING

March 14, 2022

19668 Honor Hwy., Interlochen

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

Approval of Meeting Agenda:

Approval of Consent Agenda

- Minutes from February 14, 2022
- Financial Reports
- Prepaid Bills/Tax Account : #14512 -14539, 2701 – 2713, Electronic 9 & 10 = \$466,389.23
- Payroll: # 1000327 – 1000350, EFT 19 = \$13,317.99
- Unpaid Bills: # 14506 -
- Approval to allow Supervisor and Treasurer to balance the budget prior to March 31, 2022
- Approval to all the Clerk and Treasurer to pay end of year bills prior to March 31, 2021

Reports:

1. County Commissioner
2. Fire Chief
3. Parks & Recreation – draft minutes attached
4. Fire Association – draft minutes attached
5. Inland Planning Commission
6. Zoning/Blight Administrator
7. Event Committee
8. Board Member Reports

Recess Board Meeting

Open Public Hearing for 2022 – 2023 Budget

Old Business:

1. Permit fees

New Business

1. Resolution 2022-05
2. Resolution 2022-06
3. Clean up day
4. Brine
5. Publish 2022 -23 meetings
6. Bendon Furnace/air condition
7. Blight letter
8. Burn Ord review
9. Office computers

Public Comment

Any Other Business to come before the Board

Adjournment

INLAND TOWNSHIP BOARD MEETING

February 14, 2022

19668 Honor Hwy., Interlochen

Call to Order by Supervisor Beechraft

Pledge of Allegiance was recited

Roll Call Present – Supervisor Beechraft, Clerk Wirth, Treasurer Wilson, Trustee Miller, Trustee Poulisse

Public Comment none

Approval of Meeting Agenda:

Motion made by Beechraft to approve the meeting agenda with additions, 2nd by Miller

Ayes – All Nays – None Motion carried

Approval of Consent Agenda

- o Minutes from January 10, 2022
- o Financial Reports
- o Prepaid Bills/Tax Account : #14507-14512 + 2685-2697 + EFT 7 & 8 = \$697,971.06
- o Payroll: # 1000305 – 1000326 & EFT 17 -18 = \$14,093.89
- o Unpaid Bills: # 14513- 14530 & 2698 – 2700 = \$5,080.60

Motion made by Poulisse to approve the consent agenda minus January 10, 2022 minutes and with addition of unpaid bills 14530 & 2698 – 2700 totaling \$5,080.60, 2nd by Miller

Roll call: Ayes – Poulisse, Wirth, Wilson, Miller and Beechraft Nays – None Motion carried

Motion by Poulisse to approve the minutes from January 10, 2022 as corrected, 2nd by Wilson

Ayes – All Nays – None Motion carried

Reports:

1. County Commissioner – N/A
2. Fire Chief – Chief Pfof reported on January stats. Reported a resignation and asked for approval for a backup camera for UTV.

Motion by Beechraft to accept Nicholas Grzesik's resignation, 2nd by Wilson

Ayes – All Nays – None Motion carried

Motion by Wilson to approve the purchase of a backup camera for the Polaris Ranger from fund 206 for \$559.99, 2nd by Poulisse

Roll call: Ayes – Miller, Poulisse, Wilson, Wirth and Beechraft Nays – None Motion carried

- a. Firefighter continued wages

Motion by Beechraft to continue firefighter wages daytime coverage through March 31, 2022, 2nd by Wilson

Roll call: Ayes - Wilson, Wirth, Poulisse, Miller and Beechraft Nays – None Motion carried

- b. ARPA – premium pay for 1179 hours x \$13.00

Motion by Wirth to approve fire fighter premium wage of 1179 hours x \$13.00 from ARPA funds of \$15,327.00 payable April 30 pay period, 2nd by Poulisse

Roll call: Ayes – Miller, Poulisse, Wilson, Wirth and Beechraft Nays – None Motion carried

3. Parks & Recreation – ~~draft minutes attached~~ report given by Rose Wirth
4. Fire Association – draft minutes attached. Linda Wilson reported there were 10 entrants and 73 ticket purchases.

Motion by Beechraft to appoint Phil Cochran to the fire association committee, 2nd by Poulisse

Ayes – All Nays – None Motion carried

5. Inland Planning Commission- Mary Miller reported no meetings

- 6. Zoning/Blight Administrator - was received
- 7. Event Committee – Paul Beechraft gave report
- 8. Board Member Reports – Linda Wilson reported today was the day to pay taxes.

Paul Beechraft reported attending the Road Commission meeting. There will be a meeting tomorrow morning to go over blight with the attorney and zoning administrator as well as creating a burn ordinance. Mary Miller reported that the MTA classes that they wanted to attend would not be virtual.

Old Business:

- 1. Budget/**budget hearing**

Motion by Beechraft to set the budget hearing March 14, 2022 at 6:15 p.m. here at the Inland township hall and to publish, 2nd by Wilson

Roll call: Ayes – Wirth, Miller, Beechraft, Poulisse and Wilson Nays – None Motion carried

- 2. Road Commission

Motion by Wilson to approve Benzie County Road Commission proposal for graveling Burnt Mill, Homestead and Stanley Roads, 2nd by Poulisse

Roll call: Ayes – Poulisse, Wilson, Miller, Wirth and Beechraft Nays – None Motion carried

New Business

- 1. Permit fees – move to March
- 2. BS&A

Motion by Wirth to approve BS&A pay per hit option public records search at no cost to the township, 2nd by Beechraft

Roll call: Ayes - Wilson, Wirth, Poulisse, Miller and Beechraft Nays – None Motion carried

- 3. Zoning Administrative Assistant

Motion by Beechraft to approve John Rollert to be our zoning administrator assistant @\$20.00 per hour with timesheet, 2nd by Wilson

Roll call: Ayes – Poulisse, Wilson, Miller, Wirth and Beechraft Nays – None Motion carried

- 4. Property sign

Motion by Miller to approve \$650.00 for 2 single face 4x8 signs, 2nd by Wirth

Roll call: Ayes – Poulisse, Wirth, Wilson, Miller and Beechraft Nays – None Motion carried

Motion by Beechraft to approve purchase of 4 – 4x6x12 treated posts up to \$200.00, 2nd by Miller

Roll call: Ayes – Poulisse, Wirth, Wilson, Miller and Beechraft Nays – None Motion carried

- 5. Alpine electric

Motion by Wilson to approve Alpine Electric estimate for meeting room lighting for \$950.00, 2nd by Wirth

Roll call: Ayes – Poulisse, Wirth, Wilson, Miller and Beechraft Nays – None Motion carried

Public Comment received from Al McCullough

Any Other Business to come before the Board N/A

Adjournment

Motion by Wilson to adjourn, 2nd by Miller Ayes – All Nays – None Motion carried

Meeting adjourned at 7:27 p.m.

Paul A. Beechraft, Supervisor

Rose A. Wirth, Clerk

FROM 02/01/2022 TO 02/28/2022

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2022	Total Debits	Total Credits	Ending Balance 02/28/2022
Fund 101	GENERAL FUND				
001.000	CASH-CHECKING	280,653.82	58,489.63	16,296.71	322,846.74
002.001	CASH-SAVINGS CENTRAL STATE BANK	13,072.31	0.00	0.00	13,072.31
002.005	CENTRAL STATE BANK - SAVINGS	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	107,101.00	6.55	0.00	107,107.55
003.001	TIME DEPOSIT - CENTRAL STATE BANK	15,396.15	0.00	0.00	15,396.15
003.002	CERTIFICATES OF DEPOSIT - HONOR S	10,174.73	0.00	0.00	10,174.73
003.003	CERTIFICATES OF DEPOSIT - HONOR S	20,374.39	20.33	0.00	20,394.72
003.004	CERTIFICATES OF DEPOSIT - HONOR B	7,564.96	0.00	0.00	7,564.96
003.005	CERTIFICATES OF DEPOSIT HSB 621	21,094.20	0.00	0.00	21,094.20
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.001	IMPREST CASH -TAX ACCOUNT	200.00	0.00	0.00	200.00
	GENERAL FUND	475,831.56	58,516.51	16,296.71	518,051.36
Fund 150	CEMETERY PERPETUAL CARE FUND				
002.000	CASH-SAVINGS	6,288.47	0.00	0.00	6,288.47
Fund 152	BRUNDAGE CEMETERY				
001.000	CASH-CHECKING	2,269.11	0.00	0.00	2,269.11
Fund 153	COUNTRYSIDE CEMETERY				
001.000	CASH-CHECKING	1,708.35	0.00	0.00	1,708.35
Fund 203	LOCAL ROAD MILLAGE FUND				
001.000	CASH-CHECKING	74,016.29	17,804.43	0.00	91,820.72
002.006	MICHIGAN CLASS	15,003.52	0.92	0.00	15,004.44
	LOCAL ROAD MILLAGE FUND	89,019.81	17,805.35	0.00	106,825.16
Fund 206	FIRE FUND				
001.000	CASH-CHECKING	101,236.63	34,485.77	4,864.15	130,858.25
002.006	MICHIGAN CLASS	132,499.18	8.10	0.00	132,507.28
	FIRE FUND	233,735.81	34,493.87	4,864.15	263,365.53
Fund 208	PARK/RECREATION FUND				
001.000	CASH-CHECKING	12,005.22	0.00	208.68	11,796.54
002.000	CASH-SAVINGS	7,508.02	0.11	0.00	7,508.13
002.006	MICHIGAN CLASS	20,497.97	1.25	0.00	20,499.22
003.006	CERTIFICATES OF DEPOSIT	718.07	0.54	0.00	718.61
	PARK/RECREATION FUND	40,729.28	1.90	208.68	40,522.50
Fund 211	FIRE ASSOCIATION				
001.000	CASH-CHECKING	8,983.68	2,027.01	353.98	10,656.71
002.006	MICHIGAN CLASS	12,288.50	0.75	0.00	12,289.25
	FIRE ASSOCIATION	21,272.18	2,027.76	353.98	22,945.96
Fund 213	FIRE EQUIPMENT MILLAGE FUND				
001.000	CASH-CHECKING	82,714.05	17,543.48	0.00	100,257.53
002.006	MICHIGAN CLASS	30,824.20	1.88	0.00	30,826.08
	FIRE EQUIPMENT MILLAGE FUND	113,538.25	17,545.36	0.00	131,083.61
Fund 214	PLANNING/ZONING COMMISSION				
001.000	CASH-CHECKING	30,062.95	50.00	1,291.18	28,821.77
Fund 216	SPECIAL EVENTS FUND				
001.000	CASH-CHECKING	2,890.20	0.00	0.00	2,890.20
004.000	PETTY CASH	0.00	0.00	0.00	0.00

CASH BALANCE REPORT February 2022

Fund	Description	Beginning Balance 02/01/2022	Debits	Credits	Ending Balance 02/28/2022
101	GENERAL FUND	475,831.56	58,516.51	16,296.71	518,051.36
150	CEMETERY PERPETUAL CARE FUND	6,288.47	0.00	0.00	6,288.47
152	BRUNDAGE CEMETERY	2,269.11	0.00	0.00	2,269.11
153	COUNTRYSIDE CEMETERY	1,708.35	0.00	0.00	1,708.35
203	LOCAL ROAD MILLAGE FUND	89,019.81	17,805.35	0.00	106,825.16
206	FIRE FUND	233,735.81	34,493.87	4,864.15	263,365.53
208	PARK/RECREATION FUND	40,729.28	1.90	208.68	40,522.50
211	FIRE ASSOCIATION	21,272.18	2,027.76	353.98	22,945.96
213	FIRE EQUIPMENT MILLAGE FUND	113,538.25	17,545.36	0.00	131,083.61
214	PLANNING/ZONING COMMISSION	30,062.95	50.00	1,291.18	28,821.77
216	SPECIAL EVENTS FUND	2,890.20	0.00	0.00	2,890.20
252	WATER SUPPRESSION FUND	18,237.03	50.56	0.00	18,287.59
285	AMERICAN RESCUE PLAN ACT	110,375.52	444.32	0.00	110,819.84
402	EQUIPMENT REPLACEMENT FUND	56,788.36	0.51	0.00	56,788.87
701	GENERAL AGENCY FUND	300.20	1,120.00	1,055.00	365.20
703	CURRENT TAX COLLECTION FUND	11,167.84	440,611.49	405,596.24	46,183.09
	TOTAL - ALL FUNDS	\$ 1,214,214.92	\$ 572,667.63	\$ 429,665.94	\$ 1,357,216.61

CHECK REGISTER PREPAIDS 2.15.2022 - 3.8.2022

Check Date	Check	Payee	Description	GL #	Amount
02/15/2022	14531	CHARTER COMMUNICATIONS	COMMUNICATIONS (PHONE, RADIO, ETC.)	General	\$ 219.96
02/15/2022	14532	SAM's CLUB MC/SYNCB	SUPPLIES	General	221.95
02/15/2022	14532	SAM's CLUB MC/SYNCB	SUPPLIES	General	27.18
02/15/2022	14532	SAM's CLUB MC/SYNCB	PROJECT COSTS (NOT CAPITAL	FA	253.98
					<u>\$ 503.11</u>
02/21/2022	14533	DTE ENERGY	NATURAL GAS	General	\$ 736.55
02/21/2022	14534	EAGLE ENGRAVING, INC.	PERSONAL FIRE GEAR	FD	\$ 11.40
02/21/2022	14535	PRIORITY ONE EMERGENCY	Polaris camara for UTV	FD	\$ 579.99
02/21/2022	14536	VERIZON WIRELESS	COMMUNICATIONS (PHONE, RADIO, ETC.)	FD	93.71
02/21/2022	14536	VERIZON WIRELESS	COMMUNICATIONS (PHONE, RADIO, ETC.)	Zoning	53.20
					<u>\$ 146.91</u>
02/22/2022	14537	MICHIGAN ASSESSING SERVICE INC	PRINTING AND PUBLISHING	Assessing	\$ 742.00
02/24/2022	14538	THREADS	CLOTHING - UNIFORMS	FD	\$ 300.00
02/28/2022	14539	ALPINE ELECTRIC CORP	lighting	General	\$ 1,506.56
02/17/2022	2701	Benzie Bus	TAX DISBURSEMENT	Tax Account	\$ 8,687.25
02/17/2022	2702	Benzie County Central Schools	TAX DISBURSEMENT	Tax Account	\$ 165,179.14
02/17/2022	2703	Benzie County Conservation District	TAX DISBURSEMENT	Tax Account	\$ 2,197.60
02/17/2022	2704	BENZIE COUNTY TREASURER	TAX DISBURSEMENT	Tax Account	\$ 89,656.91
02/17/2022	2705	Northwest Education Services	TAXES DUE TO OTHER UNITS	Tax Account	\$ 52,194.52
03/04/2022	2706	Benzie Bus	Final Tax Disbursement		** VOIDED **
Void Reason: check not printed					
03/04/2022	2707	Benzie County Central Schools	Final Tax Disbursement	Tax Account	\$ 16,615.44
03/04/2022	2708	Benzie County Conservation District	Final Tax Disbursement	Tax Account	\$ 312.76
03/04/2022	2709	BENZIE COUNTY TREASURER	Final Tax Disbursement	Tax Account	\$ 17,386.49
03/04/2022	2710	Northwest Education Services	Final Tax Disbursement	Tax Account	\$ 7,429.78
03/04/2022	2711	STATE OF MICHIGAN	State School Aid Tax Distribution	Tax Account	\$ 292.43
03/04/2022	2712	Benzie Bus	TAXES DUE TO OTHER UNITS	Tax Account	\$ 1,236.53
03/04/2022	2713	BENZIE COUNTY TREASURER	TAXES DUE TO OTHER UNITS	Tax Account	\$ 496.22
02/17/2022	9(E)	INLAND TOWNSHIP	TAXES DUE TO OTHER UNITS	Tax Account	\$ 87,381.42
03/04/2022	10(E)	INLAND TOWNSHIP	TAXES DUE TO OTHER UNITS	Tax Account	\$ 12,576.26
TOTAL - ALL FUNDS TOTAL OF 24 CHECKS (1 voided)					<u>\$ 466,389.23</u>

INLAND TOWNSHIP PAYROLL REPORT

February 2022

Check Date	Check #	Name	Check Gross	Check Net
02/28/2022	1000327	BEECHRAFT , CINDY	510.00	439.30
02/28/2022	1000328	BEECHRAFT , PAUL A	2,095.00	1,645.69
02/28/2022	1000329	BROW , GUNNAR P.	416.67	384.79
02/28/2022	1000330	CASE, MARGARET J	60.00	57.45
02/28/2022	1000331	CLUTE, EMILY K	35.00	30.83
02/28/2022	1000332	DURAND , IAN ALEXAND	20.00	17.62
02/28/2022	1000333	DURAND , MATT ALEXAND	370.00	325.97
02/28/2022	1000334	GUNDERSON , KYLE ALLEN	47.00	41.40
02/28/2022	1000335	JOHNSON , ALEX CARL	710.00	590.76
02/28/2022	1000336	JOHNSON , MICHAEL C	208.00	163.24
02/28/2022	1000337	KOPRIVA , SARA A	1,000.00	817.25
02/28/2022	1000338	KUZNICKI , CATHERINE M	30.00	27.70
02/28/2022	1000339	LENTEN , JEFFREY ROBERT	20.00	17.62
02/28/2022	1000340	MACHLEIT , RONALD L	50.00	46.18
02/28/2022	1000341	MILLER , MARY E	165.00	122.36
02/28/2022	1000342	OCKERT-POULISSE , SHERRI	165.00	145.36
02/28/2022	1000343	ORTH , MARC JOSEPH	20.00	18.47
02/28/2022	1000344	PFOST , DAYTON D	1,240.00	1,004.26
02/28/2022	1000345	ROLLERT , JOHN K	150.00	132.14
02/28/2022	1000346	SKUSA , JENICE LYNN	140.00	114.29
02/28/2022	1000347	WADDELL, AIDEN R	15.00	13.85
02/28/2022	1000348	WILSON , LINDA MAY	1,625.00	1,167.95
02/28/2022	1000349	WIRTH, GLEN A	60.00	52.86
02/28/2022	1000350	WIRTH , ROSE A.	1,685.00	1,217.90
02/28/2022	EFT19	INLAND TOWNSHIP FOR EFTPS	2,481.32	2,481.32

Totals: \$ 13,317.99 \$ 11,076.56

Total Physical Checks: 24

Total Check Stubs: 1

Inland Township

Budget Adjustments - February 2022

Account Nbr	Account Title	Budget as of 1/31/2022	Y-T-D	Difference	Increase	Decrease	Amended Budget
101-101-703.000	Salaries	4,000.00	4,290.00	(290.00)	700.00		4,700.00
101-101-915.000	Memberships	1,677.00	1,856.24	(179.24)	180.00		1,857.00
101-101-935.000	Property Liability Insurance	2,700.00	2,732.00	(32.00)	32.00		2,732.00
101-101-970.000	Capital Outlay	215,000.00	215,837.76	(837.76)	838.00		215,838.00
101-101-820.000	Attorney Fees	7,500.00	1,660.00	5,840.00		1,750.00	6,388.00
101-268-752.000	Supplies	516.00	803.93	(287.93)	300.00		816.00
101-268-920.000	Electric	4,000.00	4,081.19	(81.19)	500.00		
101-268-921.000	Natural Gas	2,100.00	2,618.84	(518.84)	1,200.00		
101-966-941.000	Contingency	13,214.00	-	13,214.00		2,000.00	
206-336-759.000	Gasoline	1,500.00	1,846.19	(346.19)	700.00		2,200.00
206-336-935.000	Property Liability Insurance	7,500.00	7,947.00	(447.00)	500.00		8,000.00
206-336-941.000	Contingency	4,000.00	-	4,000.00		1,200.00	2,800.00
214-721-709.000	FICA	1,000.00	1,008.29	(8.29)	100.00		1,100.00
214-721-941.000	Contingency	2,500.00	-	2,500.00		100.00	2,400.00
Total Budget Adjustments					5,050.00	5,050.00	

CONSENT AGENDA

- Minutes from February 14, 2022
- Financial Reports
- Prepaid Bills/Tax Account : #14512 -14539, 2701 – 2713, Electronic 9 & 10 = \$466,389.23
- Payroll: # 1000327 – 1000350, EFT 19 = \$13,317.99
- Unpaid Bills: # 14506 -
- Approval to allow Supervisor and Treasurer to balance the budget prior to March 31, 2022
- Approval to all the Clerk and Treasurer to pay end of year bills prior to March 31, 2021

**Inland Fire Association Special Meeting
February 16, 2022**

Present: Vickie Sager, Cindy Beechraft, Rose Wirth, Linda Wilson, Tanya Struble, Phil Cochran, Paul Beechraft (FD). Dayton Pfost (FD)

Meeting was called to order at 6:01 pm by Cindy.

Minutes – approved

Financial Report - approved

Chili Cook off

80 buns and hot dogs left over and a full box of chips

Discussed getting a refrigerator for FD and removing the pop machine.

Tanya will do the thank you notes for the donations

Annual dinner – holding off on this

FD would like to get jackets instead of doing a dinner.

Motion by Linda for Fire association to purchase jackets for the fire fighters, 2nd by Cindy

Motion passed

There will be no propane fundraiser this year, Stevens's propane was sold.

FD will be doing cans at Turtle Lake Campground again this year

Fire Chief asked for fire association to purchase reflective name for helmets

Motion by Linda to purchase FD helmet reflection name for back of helmet, 2nd by Cindy

Meeting adjourned at 6:46 pm.

Rose Wirth, FA Secretary

*Proposed
Changes*

Information Required for Permit

1. Application
2. Fee
3. Site Plan with existing structures and dimensions to property lines for all new construction
4. Construction Drawings for new Construction

Land Use Permit Fees

Inland Township

Failure to obtain Land Use Permit before starting project will double the fee

Land Use	Permit fee Pay this amount	Fire Fee (Incorporated in Permit Fee)
Single Family Dwelling	\$150	\$75
Single Family Addition	\$110	\$50
Multiple Family Dwelling	\$75 per dwelling plus Fire Fee	\$200
Accessory Buildings (Garages, Carport, Decks, Swimming Pools & Misc. Buildings, etc.)	\$60	\$30
Commercial Building 0-1500 Sq Ft.	\$450	\$250
Commercial Building 1501-3000 Sq Ft.	\$600	\$350
Commercial Building Over 3000 Sq Ft.	\$850	\$550
Sign – Business	\$50	-
Sign – Home Occupation	\$20	-
Sign – Billboards	\$200	-

Note: Roadside Stands, Outdoor Storage, Bed & Breakfast, Home Based Business, Home Occupations, Sawmills & Wood Processing, Private Campgrounds, Nursery & Green House, Commercial Stables, Private Schools, Motels, Resorts, Kennels, Offices, Commercial Recreation, Manufacture Housing Community, Churches, Group Daycare, Foster Care, Assisted Living and Nursing Homes are considered Commercial Buildings.

Information Required for Permit

1. Application
2. Fee
3. Site plan with existing structures and dimensions to property lines for all new construction
4. Construction Drawings for new Construction

Land Use Permit Fees

Inland Township

Failure to obtain Land Use Permit before starting project will double the fee

Use	Permit Fee Pay this amount	Fire Fee (Incorporated in Permit Fee)
<i>Land Use Only</i>		
Single Family Dwelling <i>Current 50 Proposed 75</i>	\$100	\$50 75
Single Family Addition <i>Current 40 Proposed 60</i>	\$90	\$50
Mobile Home	\$90	\$50
Multiple Family Dwelling <i>Per dwelling Proposed 75</i>	\$250	\$200
Garages, Carport, Porches & Decks <i>Accessory buildings</i>	\$60	\$30
Misc. Accessory Buildings	\$50	\$20
Swimming Pools	\$30	-
Commercial Building 0-1500 Sq Ft <i>Current \$100 increase \$200</i>	\$300	\$200 250
Commercial Building 1500-3000 Sq Ft <i>\$100</i>	\$400	\$300 350
Commercial Building Over 3000 Sq Ft <i>\$100</i>	\$600	\$500 550
<i>OK</i> Sign-Business	\$30 50	-
Sign-Home Occupation	\$20	-
Sign-Billboards	\$100 200	-
Roadside Stands	\$40	\$10
Outdoor Storage	\$55	\$25
Bed & Breakfast, Home Based Business, Home Occupations	\$60	\$30
Sawmills & Wood Processing	\$150	\$100
Private Campgrounds	\$200	\$100
Nursery & Green house	\$100	\$50
Stables, Commercial	\$150	\$50
Schools, Private	\$200	\$100
Motels/Resorts	\$200	\$100
Kennels	\$200	\$100
Offices	\$200	\$100
Commercial Recreation	\$200	\$100
Manufactured Housing Community	\$200	\$100
Churches	\$100	\$50
Group Daycare/Foster Care	\$100	\$50
Assisted Living/ Nursing Homes	\$200	\$100

These will fall under Commercial

**INLAND TOWNSHIP
RESOLUTION ADOPTING
POVERTY EXEMPTION POLICY AND GUIDELINES**

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and further Amended by PA 620 of 2002.

WHEREAS, pursuant to PA 390,1994, PA 620, 2002, and PA 135 of 2012 Inland Township, Benzie County adopts the following guidelines for the Supervisor/Assessor and Board of Review to implement. The guidelines shall include by not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis;

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget.
- 6) The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review in March.
- 7) Any additional eligibility requirements as determined by the township board.

A. APPENDIX A

FEDERAL POVERTY LEVELS FOR 2022

The following are the Federal HHS poverty income standards for use in setting poverty exemption guidelines for 2022 assessments:

Size of Family Unit	Poverty Guidelines (income per year)
1	\$13,590.00
2	\$18,310.00
3	\$23,030.00
4	\$27,750.00
5	\$32,470.00
6	\$37,190.00
7	\$41,910.00
8	\$46,630.00
For each additional person	\$4,720.00

B. APPENDIX B

ADDITIONAL REQUIREMENTS FOR INLAND TOWNSHIP POVERTY EXEMPTION OF PROPERTY TAXES FOR 2022 ASSESSMENTS;

- 1) Ownership of not more than 1 (one) vehicle per licensed driver living in the household.
- 2) Ownership of not more than 10 (ten) acres as part of the primary residence if it can be legally split according to the Michigan Land Division Act and the Inland Township Zoning Ordinance.
- 3) No more than \$12,060 in additional personal property.
- 4) Percentage of exemption to be determined by the Board of Review.
- 5) Household income is determined by the addition of any income of each person living in the household, including government program payments.

The following Rules shall apply in determining exemption qualifications:

- A. The burden of providing poverty rests with the applicant.
- B. The determination of qualification for a poverty exemption shall be based on:
 - 1) The adjusted income level of the household.
 - 2) The size of the family unit.
 - 3) The Assets and availability of income to the household.
- C. In determination of the granting of any poverty exemptions, all assets of the applicant (excluding the applicant's primary residence), as well as all available sources of income of funds, shall be considered. The maximum assets allowed for a poverty exemption shall be three (3) times the adjusted income level set up by the State of Michigan for poverty levels, for the size of the household involved (assets will include, but are not limited to, homes, or property other than your homestead property, automobiles, boats, trailers/RV's, any motorized equipment, stocks and bonds).
- D. The granting of a poverty exemption may be partial or total.
- E. Income shall be considered to include all of the following:
 - 1) Money wages and salaries before deductions.
 - 2) Net receipts from non-farm self-employment. These receipts from a person's own business, professional enterprise, or partnership, after deduction for business expenses.
 - 3) Net receipts from farm self-employment. These receipts from a farm which one operates as an owner, renter, or sharecropper, after deductions for farm operating expenses.
 - 4) Regular payments from Social Security, railroad retirement, unemployment compensation, strike benefits from union funds, workers compensation, veteran's payments, public assistance (including Aid to Families with Dependent Children, Supplemental Security Income, Emergency Assistance money payments and non-federally funded general relief money payments).
 - 5) Spousal support, child support and military family allowance or other support from an absent family member or someone not living in the household.
 - 6) Private pensions, government employee pensions (including military retirement pay) and regular insurance or annuity payments.

- 7) College or University scholarships, grants, fellowships and assistantships.
- 8) Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.
- 9) Money received from the sale of property such as stocks, bonds, or real estate.

NOW, THEREFORE, BE IT HERBY RESOLVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and Federal guidelines and these are communicated in writing to the claimant.

The foregoing resolution offered by Board Member _____ and supported by Board Member _____

Upon roll call vote, the following voted "Aye:"

Upon roll call vote, the following voted "Nay:"

Abstain: _____ Absent/Excused: _____

The Supervisor declared the resolution adopted.

I, _____, the duly elected and acting Clerk of Inland Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on March _____ at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Rose A. Wirth, Clerk

Date

**INLAND TOWNSHIP 2022 – 2023
GENERAL APPROPRIATIONS ACT**

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATIONS ACT FOR INLAND TOWNSHIP; TO DEFINE THE POWERS AND DUTIES OF THE INLAND TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGET; AND TO PROVIDE REMEDIES FOR REFUSAL OF NEGLECT TO COMPLY WITH THE REQUIREMENTS OF THIS RESOLUTION.

The Board of Trustees of Inland Township resolves:

SECTION 1: TITLE

The resolution shall be known as the RESOLUTION # 2022-06 Inland Township General Appropriations Act.

SECTION 2: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in the Record Patriot March 2 and March 9, 2022, and a public hearing on the proposed budget was held on March 14, 2022.

SECTION 3: CHIEF ADMINISTRATION OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act (Section 10, 14), including annual preparation and presentation of the Inland Township Budget and periodically introducing budget adjustments and resolutions as deemed necessary.

SECTION 4: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act (Sections 11, 12), including providing the Chief Administrative Officer with timely and accurate budget status reports no later than four (4) days prior to township meetings. The Fiscal Officer shall not expend any monies out of any cost center above cost center budgets.

SECTION 5: MILLAGE LEVY

The Inland Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage of .7499 mills for Township operations; voter authorized millage of 1.9163 mills for Fire Department operations; voter authorized millage of .9749 mills for Fire Equipment; voter authorize millage of .9894 for local roads.

SECTION 6: ESTIMATED REVENUES AND EXPENDITURES

Estimated Township General Fund Revenues for fiscal year 2022-2023 are based on Inland Township’s statutory 1 mill (subject to the Headlee Amendment), State Revenue Sharing and various miscellaneous revenues as listed in the proposed budget.

Estimated revenues and expenditures for fiscal year 2022-2023 are as follows:

Fund	Revenue	Expenditure
101 General	\$320,177.00	\$320,177.00
150 Perpetual Care	\$ 505.00	\$ 505.00
152 Brundage Cemetery	\$ 2,900.00	\$ 2,900.00
153 Countryside Cemetery	\$ 1,600.00	\$ 1,600.00
203 Local Roads Millage	\$ 86,040.00	\$ 86,040.00
206 Fire Operations	\$167,295.00	\$167,295.00
208 Parks & Recreation	\$ 55,010.00	\$ 55,010.00
211 Fire Association	\$ 29,055.00	\$ 29,055.00
213 Fire Equipment Millage	\$ 83,654.00	\$ 83,654.00
214 Planning/Zoning Commission	\$ 27,000.00	\$ 27,000.00
216 Special Events	\$ 3,300.00	\$ 3,300.00
252 Water Suppression	\$ 14,502.00	\$ 14,525.00
285	\$220,766.00	\$220,766.00
402 Equipment Replacement	\$ 59,205.00	\$ 59,205.00

*These funds recognize use of fund balance to balance revenues with expenditures.

SECTION 7: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Inland Township adopts the 2022-2023 fiscal year general fund and all other fund budgets by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center and may make transfers among various line items contained in the cost center appropriations. However, no transfers of appropriation for line items related to personnel may be made without prior Board approval by budget amendment.

SECTION 8: TRANSFER AUTHORITY

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers (or line items) without prior Board approval, if the amount to be transferred does not exceed 50% of the appropriated item from which the transfer is to be made. The Board shall be notified at its next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total General Fund Budget be changed without prior Board approval.

SECTION 9: FISCAL REPORTS

The fiscal officer shall transmit to the board at the end of each month, a report of financial operations, including but not limited to:

- A. A Cash Balance report for all funds showing actual cash on hand at the end of the previous month.
- B. Other reports upon request.

SECTION 10: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 11: PAYMENT OF BILLS

Pursuant to MCLA41.75, all claims (bills) against the Township shall be approved by the Inland Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

In emergencies, when necessary to protect the health, welfare, safety and well being of the community, the Supervisor may make or authorize expenditures up to \$500 per incident. If the Supervisor is unavailable, the responsibility will become that of the Clerk. Invoices/receipt(s) from emergency purchases are to be presented to the Supervisor for signed approval. These signed invoices/receipt(s) will be submitted to the Clerk for immediate payment if necessary.

SECTION 12: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenue in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that the expenditures shall exceed appropriations, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenue or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 13: BOARD ADOPTION

Motion was made by _____, 2nd by _____ to adopt the 2022-2023 General Appropriations Act as presented.

Upon roll call vote the following voted Aye:

The following voted Nay: None

The following were absent / Excused: None

The supervisor declared the motion carried and the resolution duly adopted on the 14th day of March 2022.

March 15, 2022

Rose A. Wirth, Inland Township Clerk

Date

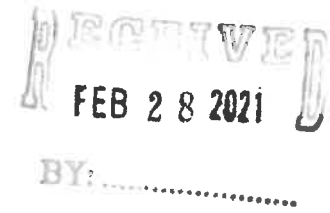
Pages attached: Proposed Budgets for the General Fund and all other funds.

Website: www.BenzieCRC.org
Email: BenzieCRC@benzieroad.org
(231) 325-3051 Phone
(231) 325-2767 Fax



11318 MAIN STREET
P. O. BOX 68
HONOR, MI 49640-0068

Your Local Road Professionals



March 1, 2022

Rose Wirth, Clerk
Inland Township
19668 Honor Hwy
Interlochen, MI 49643

Dear Rose,

Now that spring is just around the corner (we nope!) it is time to start thinking about dusty roads.

This year the Benzie County Road Commission will not be offering 26% calcium chloride. Staff determined that using a thicker 38% blend would be more effective than the lighter brine used in previous years. It is our belief that applying a heavier weighted calcium chloride could, over time, eliminate the need for a second yearly application.

Based on this year's bids, the cost for 38% is \$1,102.00/per mile. However, we also recognize that most townships have already adopted their annual brine budget and absorbing the additional cost would be difficult. For this reason, the Road Commission will be billing you for the quote price we received for 26% brine (\$775.00/per mile) with the Road Commission absorbing the incremental cost.

Please be advised that this is a one-time decision applicable to this year's first round of brining.

Should your request a second application, your township will be responsible for 50% of the \$1,102.00/per mile price plus the 8.5% administration fee. As before, brining seasonal roads and other roads (ie. park roads), the township would be responsible for 100% of all costs. Any grading, tree work, etc. that needs to be done in order for the brine truck to get through a seasonal road will also be paid for by the township. Reasonable advanced notice for seasonal road brining must be given to the Road Commission so that we can schedule maintenance.

If you wish to proceed, please send written authorization as soon as possible. I have included an authorization form that you may use, or you can use your own. Also, please check the list attached to this letter.

The cost for the first brining in Inland Township is:

11.63 miles x \$775.00 = \$9,013.25 - Inland Twp share = \$4,506.63 + 8.5% overhead (\$383.06) = \$4,889.69

First brining is expected to begin in mid-May to early June depending on conditions and scheduling. Second brining will be in July or August. ***If you know now that you would like the second brining, please note that in the "Additional Comments" section of the attached authorization form.***

If you need any other information, or want to make changes to the list please call me at (231) 325-3051 ext 205. We hope that you are pleased with the results.

Sincerely,

Joe Nedow - Finance Manager/Secretary to the Board

Kirk's Plumbing, Inc.

2738 Reynolds Road
Interlochen, MI 49643
PHONE 231-275-6929

PROPOSAL

DATE	PROPOSAL N...
2/18/2022	13226

NAME / ADDRESS
PAUL BEECHRAFT 544 BENDON RD. INTERLOCHEN, MI 49643

PROJECT
Spring Hill Township Bldg

DESCRIPTION	
HEATING PROPOSAL:	5,200.00
- REMOVE OLD GAS FURNACE	
- INSTALL GOODMAN 96% 2-STAGE GAS MULTI SPEED ECM BLOWER GAS FURNACE	
- INSTALL 5" FILTER SYSTEM	
- DIRECT VENT FURNACE WITH TWO PIPE SEALED COMBUSTION VENT SYSTEM	
- CONNECT TO EXISTING GAS PIPE	
- CONNECT TO EXISTING ELECTRICAL AND INSTALL A PLUG SWITCH	
- INSTALL CONDENSATE PUMP AND CLEAR 3/8 TUBING, STRAP DRAIN LINE TO DUCT WORK, RUN INTO THE ATTIC SPACE ABOVE THE KITCHEN AND CONNECT TO MAIN PLUMBING	
PROVIDE LABOR, PERMIT AND MATERIALS TO COMPLETE JOB	
PLEASE SIGN AND RETURN BY E-MAIL OR REGULAR MAIL	TOTAL

E-mail
kirkplmb@charter.net

SIGNATURE

Kirk's Plumbing, Inc.
 2738 Reynolds Road
 Interlochen, MI 49643
 PHONE 231-275-6929

PROPOSAL

DATE	PROPOSAL N...
2/18/2022	13226

NAME / ADDRESS
PAUL BEECHRAFT 544 BENDON RD. INTERLOCHEN, MI 49643

PROJECT
Spring Hill Township Bldg

DESCRIPTION	
OPTION: - INSTALL EWC ZONE SYSTEMS - THIS ZONE SYSTEM WILL CONTROL THE STAGING OF THE FURNACE. IT WILL FIRE THE FURNACE AT 50% FIRING RATE AND BLOWER SPEED IF ONE ZONE IS CALLING AND 100% FIRING RATE IF BOTH ZONES ARE CALLING AT THE SAME TIME - INSTALL TWO MAIN TRUNK LINE ZONE DAMPERS - INSTALL CONTROL PANEL - WIRE CONTROL PANEL AND ZONE DAMPERS - INTSALL TWO HONEYWELL DIGITAL THERMOSTATS LABOR AND MATERIALS	1,950.00
PLEASE SIGN AND RETURN BY E-MAIL OR REGULAR MAIL	TOTAL \$7,150.00

E-mail
kirkplmb@charter.net

SIGNATURE _____

[Occupant]
[Address]

[Property Owner, if applicable]
[Address]

Mr./Mrs. _____,

You are receiving this letter because the conditions on property that you own or occupy [Address of property containing violations] are in violation of Inland Township Zoning Ordinance, Inland Township Blight Ordinance, or otherwise constitute a nuisance under Michigan law.

The violations on your property include, but are not limited to:

- Example of blight on the property
- Example of blight on the property
- Example of blight on the property

Inland Township will be conducting a “Clean-up Day” on **May 7, 2022**. Clean-up Day is held **once per year** and is an opportunity for you to receive assistance from the Township to clean up your property. [other details about clean-up day may be appropriate here] Since your property contains substantial blight-related materials, I recommend you to contact the Township [particular person?] immediately in order to discuss your plans to rectify the above conditions and to determine what resources may be needed and available to assist you in doing so.

If the above violations are not abated by May 8, 2022, Inland Township intends to take immediate legal action to enforce the above ordinances and to abate the nuisances identified above. If your property is found to be in violation of the above statute(s), Michigan law can allow the Township to enter your property to abate the nuisance and collect the costs in the same manner as a property tax. The Township is willing to pause legal action for property owners who communicate their clean-up plans to the Township and who are taking steps towards cleaning up their property.

Please contact the Township immediately in order to discuss your plans to clean up the property.

Sincerely,

Timothy J. Figura, Esq.

Cc: Paul Beechraft, Inland Township Supervisor
Cc: Sara Kopiva, Inland Township Zoning Administrator
Cc:

Non-Residential Outdoor Burning Ordinance for the Township of Inland, Michigan. **Ordinance No.**

SECTION 1: PURPOSE

1.00 Purpose.

This ordinance is intended to promote the public health, safety and welfare and to safeguard the health, comfort, living conditions, safety and welfare of the citizens of the Township of Inland by regulating the air pollution and fire hazards of outdoor burning.

SECTION 2: APPLICABILITY

2.00 Applicability.

This ordinance applies to all outdoor burning within the Township of Inland.

- 2.1. This ordinance does not apply to grilling or cooking food using charcoal, wood, propane or natural gas in cooking or grilling appliances.
- 2.2. This ordinance does not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.
- 2.3. This ordinance does not apply to the use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.
- 2.4. This ordinance does not apply to residential outdoor burning. Residential outdoor burning continues to be allowed subject to the burn permit rules of the Michigan DNR.

SECTION 3: SEVERABILITY

3.00 Severability.

Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

SECTION 4: DEFINITIONS

4.00 Definitions.

- 4.1. "Campfire" means a small outdoor fire intended for recreation or cooking but not including a fire intended for disposal of waste wood or refuse.
- 4.2. "Clean wood" means natural wood which has not been painted, varnished or coated with a similar material; has not been pressure treated with preservatives; and does not contain resins or glues as in plywood or other composite wood products.
- 4.3. "Construction and demolition waste" means building waste materials, including but not limited to waste shingles, insulation, lumber, treated wood, painted wood, wiring, plastics, packaging, and rubble that results from construction, remodeling, repair, and demolition operations on a house, commercial or industrial building, or other structure.
- 4.4. "Fire Chief" means the Chief of the Inland Township Fire Department or other person designated by the Fire Chief..
- 4.5. "Municipality" means a county, township, city, or village.
- 4.6. "Open burning" means kindling or maintaining a fire where the products of combustion are emitted directly into the ambient air without passing through a stack or a chimney. This includes burning in a burn barrel.
- 4.7. "Outdoor burning" means open burning or burning in an outdoor wood furnace or patio wood-burning unit.
- 4.8. "Outdoor wood furnace" also known as an outdoor wood-fired boiler, outdoor wood-burning appliance, or hydronic heater, means a fuel-burning device that is designed to burn clean wood or other approved solid fuels and is not located within a building intended for habitation by humans or domestic animals; and heats building space and/or water through the distribution, typically through pipes, of a fluid heated in the device, typically water or a mixture of water and antifreeze.
- 4.9. "Patio wood-burning unit" means a chimnea, patio warmer, or other portable wood-burning device used for outdoor recreation and/or heating.
- 4.10. "Refuse" means any waste material except trees, logs, brush, stumps, leaves, grass clippings, and other vegetative matter.

hazard or a visibility hazard on roadways, railroads or airfields. Open burning shall be conducted in conformance with all local and state fire protection regulations.

- 7.1.6. Open burning shall be conducted only on the property on which the materials were generated.
- 7.1.7. Campfires and small bonfires for cooking, ceremonies, or recreation are allowed provided they do not cause a nuisance.
- 7.1.8. Open burning under this section shall only be conducted at a location at least **[insert a distance appropriate for the municipality.]** (such as 100 feet, 250 feet or another greater or lesser distance) from the nearest building which is not on the same property. **Note:** Municipalities may also want to consider whether different distances should be required for different types of open burning under this section (e.g., campfires vs. brush disposal fires).
- 7.1.9. Except for campfires, open burning shall only be conducted **[insert times of year and/or times of day appropriate for the municipality]**. **Note:** Some municipalities with volunteer fire departments may want to require burning during times of the day when firefighters are more likely to be available. Other municipalities may limit burning to only daylight hours. The municipality may also limit the times of year when open burning is acceptable, such as months with low fire hazard or times when snow cover is present.
- 7.1.10. Open burning shall be constantly attended and supervised by a competent person of at least eighteen (18) years of age until the fire is extinguished and is cold. The person shall have readily available for use such fire extinguishing equipment as may be necessary for the total control of the fire.
- 7.1.11. No materials may be burned upon any street, curb, gutter or sidewalk or on the ice of a lake, pond, stream or waterbody.
- 7.1.12. Except for barbecue, gas, and charcoal grills, no burning shall be undertaken within **[insert distance]** (25 feet or other appropriate distance) from any combustible material, combustible wall or partition, exterior window opening, exit access or exit unless authorized by the Fire Chief.
- 7.1.13. No open burning may be conducted on days when the Department of Environmental Quality has declared an "air quality action day" applicable to the **[Pick one: county, city, village or township]** of **[name]**. **Note:** Those municipalities in areas subject to ozone advisories should consider this subsection.

SECTION 8: AGRICULTURAL BURNING

8.00 Agricultural burning.

Open burning of weeds, brush, and crop stubble on agricultural lands is allowed if conducted in accordance with other applicable provisions of this ordinance.

SECTION 9: BURNING PERMITS

9.00 Burning Permits.

At any time the ground is not snow-covered, a person shall not burn any flammable material on or adjacent to forest land, except for domestic purposes, without a permit from the Michigan Department of Natural Resources. "Domestic purposes" means any fire within the curtilage of a dwelling where the material being burned has been properly placed in a debris burner constructed of metal or masonry with metal covering devices with openings no larger than $\frac{3}{4}$ of an inch, or a campfire, or any fire within a building.

SECTION 10: LIABILITY

10.00 Liability.

A person utilizing or maintaining an outdoor fire shall be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire.

SECTION 11: RIGHT OF ENTRY AND INSPECTION

11.00 Right of entry and inspection.