

INLAND TOWNSHIP
RESOLUTION ADOPTING
POVERTY EXEMPTION POLICY AND GUIDELINES

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and further Amended by PA 620 of 2002.

WHEREAS, pursuant to PA 390,1994, PA 620, 2002, and PA 135 of 2012 Inland Township, Benzie County adopts the following guidelines for the Supervisor/Assessor and Board of Review to implement. The guidelines shall include by not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible, a person shall do all the following on an annual basis;

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget.
- 6) The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review in March.
- 7) Any additional eligibility requirements as determined by the township board.

A. APPENDIX A: FEDERAL POVERTY LEVELS FOR 2024

The following are the Federal HHS poverty income standards for use in setting poverty exemption guidelines for 2024 assessments:

Size of Family Unit	Poverty Guidelines
1	\$14,580.00
2	\$19,720.00
3	\$24,860.00
4	\$30,000.00
5	\$35,140.00
6	\$40,280.00
7	\$45,420.00
8	\$50,560.00
For each additional person	\$5,140.00

The following Rules shall apply in determining exemption qualifications:

- A. The burden of providing poverty rests with the applicant.
- B. The determination of qualification for a poverty exemption shall be based on:
 - 1) The adjusted income level of the household.

Resolution to Establish the Salary of the Township Trustee

Resolution #2024- 02

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

BE IT RESOLVED, that as of April 1, 2024, the salary of the office of Township Trustee shall be as follows:

Trustee: \$ yearly salary

This Resolution was offered by Board Member , 2nd by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

Rose A. Wirth, Clerk

Date: March 11, 2024

Resolution to Establish the Salary of the Township Treasurer

Resolution #2024- 03

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

BE IT RESOLVED, that as of April 1, 2024 the salary of the office of Township Treasurer shall be as follows:

Treasurer \$	yearly salary
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This Resolution was offered by Board Member _____, 2nd by Board Member _____

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

Rose A. Wirth, Clerk

Date: March 11, 2024

Resolution to Establish the Salary of the Township Clerk

Resolution #2024- 04

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase in the cost of living since Board Members' salaries were last adjusted, now

BE IT RESOLVED, that as of April 1, 2024, the salary of the office of Township Clerk shall be as follows:

Clerk: \$ yearly salary

This Resolution was offered by Board Member , 2nd by Board Member

Upon vote, the following voted:

Ayes:

Nays:

Excused:

The Supervisor declared this Resolution to be adopted.

Rose A. Wirth, Clerk

Date: March 11, 2024

**INLAND TOWNSHIP 2024 – 2025
GENERAL APPROPRIATIONS ACT**

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATIONS ACT FOR INLAND TOWNSHIP; TO DEFINE THE POWERS AND DUTIES OF THE INLAND TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGET; AND TO PROVIDE REMEDIES FOR REFUSAL OF NEGLECT TO COMPLY WITH THE REQUIREMENTS OF THIS RESOLUTION.

The Board of Trustees of Inland Township resolves:

SECTION 1: TITLE

The resolution shall be known as the RESOLUTION # 2024-06 Inland Township General Appropriations Act.

SECTION 2: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in the Record Patriot March 6, 2024 and a public hearing on the proposed budget was held on March 11, 2024.

SECTION 3: CHIEF ADMINISTRATION OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act (Section 10, 14), including annual preparation and presentation of the Inland Township Budget and periodically introducing budget adjustments and resolutions as deemed necessary.

SECTION 4: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act (Sections 11, 12), including providing the Chief Administrative Officer with timely and accurate budget status reports no later than four (4) days prior to township meetings. The Fiscal Officer shall not expend any monies out of any cost center above cost center budgets.

SECTION 5: MILLAGE LEVY

The Inland Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage of 0.7382 mills for Township operations; voter authorized millage of 2.0000 mills for Fire Department operations; voter authorized millage of 1.0000 mills for Fire Equipment; voter authorize millage of 0.9740 for local roads.

SECTION 6: ESTIMATED REVENUES AND EXPENDITURES

Estimated Township General Fund Revenues for fiscal year 2024-2025 are based on Inland Township’s statutory 1 mill (subject to the Headlee Amendment), State Revenue Sharing and various miscellaneous revenues as listed in the proposed budget.

Estimated revenues and expenditures for fiscal year 2024-2025 are as follows:

Fund	Revenue	Expenditure
101 General	\$ 413,815.00	\$ 413,815.00
151 Perpetual Care	\$ 102.00	\$ 102.00
152 Brundage Cemetery	\$ 2,800.00	\$ 2,800.00
153 Countryside Cemetery	\$ 1,600.00	\$ 1,600.00
203 Local Roads Millage	\$ 103,397.00	\$ 103,397.00
206 Fire Operations	\$ 217,600.00	\$ 217,600.00
208 Parks & Recreation	\$ 15,100.00	\$ 15,100.00
211 Fire Association	\$ 4,250.00	\$ 4,250.00
213 Fire Equipment Millage	\$ 106,156.00	\$ 106,156.00
214 Planning/Zoning Commission	\$ 54,000.00	\$ 54,000.00
216 Special Events	\$ 6,000.00	\$ 6,000.00
252 Water Suppression	\$ 1,600.00	\$ 1,600.00
285 A.R.P.A.	\$ 201,802.00	\$ 201,802.00
402 Equipment Replacement	\$ 52,505.00	\$ 52,505.00

*These funds recognize use of fund balance to balance revenues with expenditures.

**INLAND TOWNSHIP
FISCAL YEAR 2024 - 2025
SALARY/WAGE SCHEDULE**

	<u>Position:</u>	<u>Annual</u>	<u>Monthly/Hourly/per mtg.</u>
elected	Supervisor		
elected	Clerk		
elected	Treasurer		
elected	Trustees		
	Assessor	\$6,000.00	\$500.00
part time	Zoning/Planning		\$750.00
part time	Janitor		250/Office 150/Bendon
part time	Administrative Assist		\$20 per hour
on-call	Fire Chief/MFR Chief		
on-call	Assistant Fire Chief		
on-call	Captain		
on-call	Lieutenants		
on-call	FF w/EMT/EMR		\$22/hour
on-call	FF or EMR/EMT		\$18/hour
on-call	Probationary		\$15/hour
on-call	In house		\$20/hour
as needed	Hourly Wage:		\$15/hour
as needed	Election Chairperson:		\$18/hour
as needed	Election Inspectors:		\$15/hour
as needed	Mechanic		\$26/hour
	<u>Pay for ZBA, IPC, BofR, Land Division</u>		
	Recording Sec.		\$80 mtg
	Chairs		\$80 mtg
	Other members		\$60 mtg
	Mileage:		<i>.67/mile</i>
	Per Diem:	\$60 per half day	\$120.00 per full day